

FRANKFORT FIRE PROTECTION DISTRICT
FRANKFORT FIRE DEPARTMENT

Minutes of the Regular Public Meeting of the Board of Trustees of the Frankfort Fire Protection District, Will County, Illinois, held at Fire Station Number One, 333 West Nebraska Street, Frankfort, Illinois, in said District at 5:00 P.M., on the 20th day of September 2016.

CALL TO ORDER:

The President called the meeting to order and asked for a roll call.

Upon the roll being called, the following Trustees answered present:
William F. Hoffmeister, Robert Jacobs, Michael Kavanagh, Larry Nice and Daniel Rossi.

Chief Bob Wilson, BC Wally Curtin, Engineers Brian Adcock, Mike Illarde, John Murdie and Firefighter/EMT Jim Jensen were also in attendance.

PLEDGE OF ALLEGIANCE:

All present stood for the Pledge of Allegiance.

PUBLIC COMMENTS:

None.

APPROVAL OF THE MINUTES:

1. Regular BOT Meeting, August 16, 2016

A **Motion** was made by Trustee Daniel Rossi, seconded by Trustee Robert Jacobs, to approve the Regular Meeting Minutes dated August 16, 2016. President Jacobs called for a voice vote. All in favor. Motion carried.

APPROVAL OF THE BILLS:

1. Board/Expenditure Report

A **Motion** was made by Trustee Daniel Rossi, seconded by Trustee Larry Nice, to authorize the payment of the Fire Service and Ambulance Fund bills, totaling \$195,239.55, as presented. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: William F. Hoffmeister, Robert Jacobs, Michael Kavanagh, Larry Nice and Daniel Rossi. All in favor. Motion carried.

CHIEF WILSON'S REPORT:

Chief Wilson's written report was submitted to the Board.

Chief Wilson attended an EMS meeting at Silver Cross today. Following the meeting, a discussion took place with the Fire Chiefs and the hospital's Business Development people regarding Home Health. The Home Health concept centers on the possibility for the Fire Departments to "checkup" on recently released hospital patients. Currently, the hospital is penalized if a patient is re-admitted within 30 days from their discharge date. There is also an "Advanced Paramedic Program" whereby the Paramedic would perform follow-up visits with post-hospital patients.

Chief Wilson also attended Mokena's Village meeting regarding the expansion of the "Bridges of Mokena" subdivision to the west.

CHIEF WILSON'S REPORT: [Continued]

Trustee Jacobs congratulated Chief Wilson on his appointment to the IL Fire Chiefs Education Foundation and his appointment to the Board of Directors of the "100 Club" of Will County.

In answer to Trustee Rossi's question, Chief Wilson stated Eligibility List candidate #5 (Jordan Kreml, a past FFPD Cadet) is being processed.

CHIEF OFFICER'S UPDATE:

Asst. Chief Fierce's written report was submitted to the Board.

Chief Wilson advised the Board that AC Fierce is in Anaheim, CA attending the "Firehouse User Group" Conference this week.

PERSONNEL:

1. Discussion/Updates on Miscellaneous Personnel Items

Trustee Daniel Rossi stated a Grievance has been received by the Board and will be discussed in the Closed Session portion of the meeting today.

FINANCE:

No report.

MOBILE EQUIPMENT:

Trustee Robert Jacobs suggested Ambulance 72's engine issue be discussed during the Approval of Purchase Orders portion of the meeting. The Board concurred.

COMMUNICATION:

Trustee Michael Kavanagh advised the Board the Groundbreaking Ceremony for the new Will County Public Safety Complex is scheduled for Wednesday, October 5, 11:00A.M., at 19606 W. Laraway Road (Laraway & Rt. 52).

REAL ESTATE:

Chief Wilson stated the painting of the hallways would begin the first week of October.

MUSEUM & FFD HISTORICAL COMMITTEE:

Trustee Larry Nice informed the Board that about 250-300 people visited the Museum during Fall Fest. Maintenance is also scheduled on the LaFrance.

APPROVAL OF PURCHASE ORDERS:

1. Hustler Diesel Performance, \$21,900.00 [Ambulance 72 Engine Replacement]

Chief Wilson stated Ambulance 72 has had intermittent engine issues prior to Fall Fest. Per Eric Hall, the high-pressure fuel pump has started to disintegrate on itself. Ambulance 75 (while under warranty) had a new engine replaced due to the same issue.

The Board held an open discussion on the Ambulance engine issues and repair options, which included comparison bids.

A **Motion** was made by Trustee Daniel Rossi, seconded by Trustee Larry Nice, to approve the Hustler Diesel Performance purchase order, in the amount of \$21,900.00, as presented. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: William F. Hoffmeister, Robert Jacobs, Michael Kavanagh, Larry Nice and Daniel Rossi. All in favor. Motion carried.

CORRESPONDENCE:

None received.

TRUSTEE COMMENTS:

Trustee Daniel Rossi “thanked” Engineer Brian Adcock and crew for all their work at the Fall Fest Carnival. Also, rave reviews were received from the “Special Needs” community for the FFPD’s professionalism and interaction with the children.

Engineer Adcock noted that after doing the carnival for 37 years, the Department made history this year – \$90,850.00 was made -- \$38,100.00 more than last year.

Chief Wilson advised the Board that the Kiwanis Club nominated Brian Adcock for “Firefighter of the Year”. The award will be presented at their October 6, 2016 meeting. Chief Wilson will be accepting the award on Brian’s behalf, due to the fact Brian will be out of town.

POSSIBLE CLOSED SESSION PER STATUTE 5ILCS120/2C FOR THE PURPOSE OF DISCUSSING LITIGATION, COLLECTIVE BARGAINING, REAL ESTATE AND PERSONNEL:

1. Review of the Step Two Grievance Filed on Behalf of Local 4338

At 5:30 P.M., a **Motion** was made by Trustee Daniel Rossi, seconded by Trustee Larry Nice, that the Board meet in Closed Session for the purpose of discussing Litigation, Real Estate, Personnel and any other Frankfort Fire Protection District business that is allowed to be discussed in Closed Session under the Open Meetings Act. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: William F. Hoffmeister, Robert Jacobs, Michael Kavanagh, Larry Nice and Daniel Rossi. All in favor. Motion carried.

Trustee Robert Jacobs invited the Grievant (Engineer Adcock) and a representative to attend the Closed Session.

At 7:03 P.M., a **Motion** was made by Trustee Larry Nice, seconded by Trustee William F. Hoffmeister, to reconvene the Regular Board Meeting. President Jacobs called for a voice vote. All in favor. Motion carried.

POSSIBLE ACTION ON ITEMS DISCUSSED IN CLOSED SESSION:

1. Possible Action on Step Two Grievance

Trustee Robert Jacobs reported that no action was taken by the Board on this matter.

Trustee Robert Jacobs advised that a Special Meeting be tentatively set for Monday, September 26, 2016, at 4:00 P.M., regarding this matter. Michelle will confirm and notify.

ADJOURNMENT/RECESS:

At 7:04 P.M., a **Motion** was made by Trustee Michael Kavanagh, seconded by Trustee Larry Nice, that this meeting be adjourned. President Jacobs called for a voice vote. All in favor. Motion carried.

Michelle Selvaggio, Recording Secretary


Secretary Board of Trustees

Transcription by: Carolyn J. Williams, Administrative Receptionist