

**FRANKFORT FIRE PROTECTION DISTRICT
FRANKFORT FIRE DEPARTMENT**

Minutes of the Regular Public Meeting of the Board of Trustees of the Frankfort Fire Protection District, Will County, Illinois, held at Fire Station Number One, 333 West Nebraska Street, Frankfort, Illinois, in said District at 5:00 P.M., on the 17th day of October 2017.

CALL TO ORDER:

The President called the meeting to order and asked for a roll call.

Upon the roll being called, the following Trustees answered present:
William F. Hoffmeister, Robert Jacobs, Michael Kavanagh, Larry Nice and Daniel Rossi.

Chief Bob Wilson, DC Sean Fierce, AC Paul Kinsella, Local 4338 Union President Nick Sunzere, Lt. Kevin Linhart, Engineer Kevin Kocolowski, FF/EMT Jeff Otte, Ted Slowik (Daily Southtown), Nuria Mathog (Frankfort Station) and Vic Honsik were also in attendance.

PLEDGE OF ALLEGIANCE:

All present stood for the Pledge of Allegiance.

PUBLIC COMMENTS:

Bill Hoffmeister made the following comment on behalf of himself, not the Board:

“I do not agree with comments made by another Trustee. It has always been my goal and the goal of the Board to work in unison with Union Local 4338 for a continued good relationship and in the best interest for both parties.”

Nick Sunzere made the following comments:

- Reiterated the request to have Trustee Nice resign;
- Felt the apology made by Trustee Nice was not sincere, due to a comment made to him (Nick) from Trustee Nice after the apology was given;
- Finds it disturbing the other Board members, with the exception of Trustee Hoffmeister now, have not made comments in public regarding this issue and leads the Union members to believe the other Board Trustees agree with the comments made by Trustee Nice. This inaction creates more uneasiness and does not help the relationship with the Department and the Union; and,
- We request to be allowed to continue our protected Union activities.

Trustee Jacobs responded with the following comments:

- Reminded Nick that at the first negotiating meeting, all present at the meeting agreed to keep the negotiations confidential; and,
- It is certainly not the Board's intention to make a public forum out of this matter or the negotiations.

APPROVAL OF THE MINUTES:

1. Regular BOT Meeting, September 19, 2017
2. Special BOT Meeting, September 26, 2017
3. Special BOT Meeting, October 3, 2017
4. Closed Session Minutes October 3, 2017

A **Motion** was made by Trustee Michael Kavanagh, seconded by Trustee Larry Nice, to approve the Regular Meeting Minutes dated September 19, 2017, as presented. President Jacobs called for a voice vote. All in favor. Motion carried.

A **Motion** was made by Trustee Larry Nice, seconded by Trustee William F. Hoffmeister, to approve the Special Meeting Minutes dated September 26, 2017, as presented. President Jacobs called for a voice vote. All in favor. Motion carried.

A **Motion** was made by Trustee Michael Kavanagh, seconded by Trustee William F. Hoffmeister, to approve the Special Meeting Minutes dated October 3, 2017, as presented. President Jacobs called for a voice vote. All in favor. Motion carried.

A **Motion** was made by Trustee Daniel Rossi, seconded by Trustee Michael Kavanagh, to approve and release, effective tonight, the Closed Session Meeting Minutes dated October 3, 2017, as presented. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: William F. Hoffmeister, Robert Jacobs, Michael Kavanagh, Larry Nice and Daniel Rossi. All in favor. Motion carried.

APPROVAL OF THE BILLS:

1. Board/Expenditure Report

A **Motion** was made by Trustee William F. Hoffmeister, seconded by Trustee Larry Nice, to authorize the payment of the Fire Service and Ambulance Fund bills, totaling \$140,726.90, as presented. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: William F. Hoffmeister, Robert Jacobs, Michael Kavanagh, Larry Nice and Daniel Rossi. All in favor. Motion carried.

CHIEF OFFICERS' REPORT:

The written report was submitted to the Board.

The Chief Officers' added the following comments:

Chief Wilson:

- A Correctional Officer from the Sheriff's Department passed away while on duty at the jail. The wake is Thursday and the funeral is Friday; and,
- In reference to the Wellness Program, all but four (4) members from the District are enrolled, which is fantastic.

Deputy Chief Fierce:

- Preparing a third counter offer for presentation to the Local on October 30;
- The testing process for the new Eligibility List, which will go into effect in February, is under way. The Commissioners will be conducting interviews with the top 45 scorers in February;

Deputy Chief Fierce: [Continued]

- In reference to Laraway Dispatch, the FFPD is 54 days away from when we should be up and running with them. The Laraway E-Board has scheduled a Special Board meeting tomorrow (October 18) to approve an IGA with Will County, who (Will County) will then have a meeting on Thursday, the 19th for the same purpose. If the IGA were approved at both meetings, all the Dispatchers would be Will County employees. If not approved, the Dispatchers would be Laraway Communications Center employees – a separate entity from the County; and,
- Requesting a financial pre-approval for the US Digital Dispatch purchase order in the event no “seed money” from Laraway is available to cover the cost. Even though the system would be beneficial to all, some are not convinced.

Chief Wilson explained that the system produces a more consistent dispatching tone. DC Fierce added the dispatch would come through 30 seconds earlier than currently received.

In answer to Trustee Hoffmeister’s questions regarding the budget, DC Fierce said there might be some savings, but we are projected to come in on budget.

In reference to the Dispatchers, Trustee Jacobs commented that the development of the “seniority list” must have been very difficult. DC Fierce added that an agreement was reached and is pending the Will County and Laraway Communications Center Boards’ approvals.

Asst. Chief Kinsella:

No additional comments.

PERSONNEL:

1. Discussion/Updates on Miscellaneous Personnel Items

Trustee Rossi noted negotiations are continuing into the 7th month and another meeting is scheduled for October 30, whereby a counter offer will be presented.

FINANCE:

Chief Wilson advised the Board a meeting is scheduled with Andres Medical for November 1 to discuss possible increases to the ambulance revenues.

RESOLUTION #2017-06: [Resolution of the Board of Trustees of the Frankfort Fire Protection District, Will County, Illinois, Determining Amount of Money, Exclusive of Election Costs, Estimated to be Necessary to be Raised by Taxation for the Year 2017]

A **Motion** was made by Trustee Michael Kavanagh, seconded by Trustee William F. Hoffmeister, to adopt Resolution #2017-06, as presented. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: William F. Hoffmeister, Robert Jacobs, Michael Kavanagh, Larry Nice and Daniel Rossi. All in favor. Motion carried.

RESOLUTION #2017-07: [Resolution Adopting Refreshed Section 125 Premium Only Plan Documents of the Frankfort Fire Protection District, Will County, Illinois]

Trustee Jacobs explained that this Resolution allows the FFPD to deduct pre-tax expenses on behalf of the employees for medical and dental purposes.

RESOLUTION #2017-07: [Continued]

A **Motion** was made by Trustee Larry Nice, seconded by Trustee William F. Hoffmeister, to adopt Resolution #2017-07 as presented. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: William F. Hoffmeister, Robert Jacobs, Michael Kavanagh, Larry Nice and Daniel Rossi. All in favor. Motion carried.

MOBILE EQUIPMENT:

AC Kinsella provided the following information:

- The design/development of a new ambulance by the Ambulance Committee is in the “infant” stages; and,
- The Snorkel is still at the factory. We are waiting for a status update.

Chief Wilson stated a letter was sent to our Attorney authorizing him to proceed with a lawsuit.

COMMUNICATION:

Trustee Kavanagh noted that tomorrow’s meeting may be close to the last meeting as the Lincolnway Dispatch Center.

DC Fierce mentioned that any money left over from the Lincolnway Dispatch Center would go back to the five (5) agencies that have been with the Lincolnway Center.

REAL ESTATE:

DC Fierce advised the Board that FBI Buildings did some minor roof and interior repairs. Per DC Fierce’s request, FBI also prepared an estimate for a series of future roof repairs, which totals \$9,984.00. Additional estimates are being obtained.

MUSEUM & FFD HISTORICAL COMMITTEE:

Trustee Nice mentioned that the Boy Scouts put wood around the plants and the area “looks good”.

APPROVAL OF PURCHASE ORDERS:

1. Laraway Communications Center, \$5,637.01 [Us Digital Dispatch System]

A **Motion** was made by Trustee William F. Hoffmeister, seconded by Trustee Larry Nice, to approve the Laraway Communications Center purchase order, in the amount of \$5,637.01, as presented, with the understanding the final cost may be less, due to the possible recapturing of funds from the Lincolnway Communications Center. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: William F. Hoffmeister, Robert Jacobs, Michael Kavanagh, Larry Nice and Daniel Rossi. All in favor. Motion carried.

CORRESPONDENCE:

None received.

TRUSTEE COMMENTS:

Trustee Kavanagh reminded Nick Sunzere of a conversation he had with him (Nick) and the firefighters a while back, that if he (Nick) or they (the firefighters) had any questions, to call him (Trustee Kavanagh) directly – no one called – the offer still stands.

Nick Sunzere commented that he emailed the Board multiple times to keep them in the loop. He also “thanked” Trustee Kavanagh for the standing offer.

ADJOURNMENT/RECESS:

At 5:25 P.M., a **Motion** was made by Trustee William F. Hoffmeister, seconded by Trustee Larry Nice, that this meeting be adjourned. President Jacobs called for a voice vote. All in favor. Motion carried.

Michelle Selvaggio, Recording Secretary



Secretary, Board of Trustees Pro-Tem

Transcription by: Carolyn J. Williams, Administrative Receptionist