

**FRANKFORT FIRE PROTECTION DISTRICT
FRANKFORT FIRE DEPARTMENT**

Minutes of the Regular Public Meeting of the Board of Trustees of the Frankfort Fire Protection District, Will County, Illinois, held at Fire Station Number One, 333 West Nebraska Street, Frankfort, Illinois, in said District at 5:00 P.M. on the 17th day of March 2015.

CALL TO ORDER:

The President called the meeting to order and asked for a roll call.

Upon the roll being called, the following Trustees answered present:

William F. Hoffmeister, Robert Jacobs, Michael Kavanagh, Donald Lorenz and Daniel Rossi.

Asst. Chief Wilson, BC Todd Hamm, Engineer Brian Adcock and Larry Nice, Sr., were also present.

Chief Grady was absent from said meeting.

PLEDGE OF ALLEGIANCE:

All present stood for the Pledge of Allegiance.

PUBLIC COMMENTS:

None.

APPROVAL OF THE MINUTES:

1. Regular BOT Meeting, February 17, 2015

A **Motion** was made by Trustee Robert Jacobs, seconded by Trustee Michael Kavanagh, to approve the Regular Meeting Minutes dated February 17, 2015, as presented. President Jacobs called for a voice vote. All in favor. Motion carried.

APPROVAL OF THE BILLS:

1. Board/Expenditure Report

A **Motion** was made by Trustee Donald Lorenz, seconded by Trustee William F. Hoffmeister, to authorize the payment of the Fire Service and Ambulance Fund bills, totaling \$489,716.96, as presented. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: William F. Hoffmeister, Robert Jacobs, Michael Kavanagh, Donald Lorenz and Daniel Rossi. All in favor. Motion carried.

CHIEF GRADY'S REPORT:

Chief Grady's written report was submitted to the Board.

No questions were posed regarding the report.

CHIEF OFFICER'S UPDATE:

Asst. Chief Wilson's written report was submitted to the Board.

CHIEF OFFICER'S UPDATE: [Continued]

Asst. Chief Wilson advised the Board of the following:

- Working on updating the station lighting --no new Grants are available;
- Lt. Kevin Linhart is researching the possible purchase of "LED Replacement Kits" (for self-installation by the FFPD);
- Station 3 duty crew members are painting the Maintenance and Training areas in that station;
- The BC Car is still in the shop, awaiting the shipment of the front push-bumper;
- Nothing new on the ordered Ambulance;
- Ambulance 71 is in the shop for the annual PM.; and,
- Currently working with the Village of Frankfort on the "Frankfort 1/2 Marathon" scheduled for April 25th -- 500 participants have signed up.

RECORDS DESTRUCTION:

Michelle Selvaggio apprised the Board the two (2) "Records Destruction Certificates" from the State of Illinois have been received. A date for shredding can now be scheduled.

PENSION BOARD TRUSTEE:

1. Re-Appointment of AC Wilson

A **Motion** was made by Trustee Daniel Rossi, seconded by Trustee William F. Hoffmeister, to re-appoint Asst. Chief Robert Wilson as Pension Board Trustee, as presented. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: William F. Hoffmeister, Robert Jacobs, Michael Kavanagh, Donald Lorenz and Daniel Rossi. All in favor. Motion carried.

PERSONNEL:

1. Discussion/Updates on Miscellaneous Personnel Items
2. Update on the IMRF Transfer of AC Wilson

Trustee Daniel Rossi stated there was nothing to report regarding miscellaneous Personnel items.

Trustee Robert Jacobs advised the Board that for a period of time, as a Firefighter, Asst. Chief Wilson was erroneously participating in IMRF and is requesting these hours be credited to the Frankfort Firefighters' Pension Fund (a similar request was made by Asst. Chief Rauch when he was with the FFPD). Asst. Chief Wilson's request missed the "window of opportunity" by four (4) months. Kristi is assisting with the Appeal. Trustee Jacobs stated the Board needs to certify, by letter, that Asst. Chief Wilson was functioning as a Firefighter from February 1, 1996 through February 22, 2002.

A **Motion** was made by Trustee Michael Kavanagh, seconded by Trustee William F. Hoffmeister, to authorize President Robert Jacobs to sign the letter certifying that Asst. Chief Wilson was functioning as a Firefighter from February 1, 1996 through February 22, 2002 for the FFPD, as presented. President Jacobs called for a voice vote. All in favor. Motion carried.

Larry Nice, Sr. mentioned the volunteer time as a Cadet might also be added to Asst. Chief Wilson's time, but Trustee Daniel Rossi stated that "window of time" option is no longer available.

FINANCE:

1. Update on Health/Dental Insurance Plan Renewals
2. Discussion/Possible Action on District Investment Accounts

Trustee Daniel Rossi provided the following information on the Health/Dental Insurance Plan Renewals:

- The Health Insurance was renewed with Blue Cross/Blue Shield through Marty Nuss of Insurance Providers Group;
- Marty negotiated the Renewal Rate increase down from 25% to 17% with Blue Cross/Blue Shield;
- Marty also negotiated the Renewal Rate increase down from 9% to 4% with Humana Dental Insurance; and,
- The Blue Cross/Blue Shield rate increase was due to the pay-out amount -- the high percent of utilization.

Trustee Daniel Rossi noted it may be beneficial to investigate other insurance providers/brokers for next year.

Trustee Michael Kavanagh advised the Board the Finance Committee met with Sawyer Falduto Asset Management, LLC regarding the possible transfer of Capital Funds (reserve dollars) from a local bank to an Investment Account with Sawyer Falduto to earn more investment dollars.

Michelle Selvaggio mentioned the District currently has \$1,000,000.00 invested with Sawyer Falduto. She noted a "Letter of Collateralization" is not required with Sawyer Falduto because the District actually owns these investments. These funds are backed by the Federal Reserve, which is even better than "collateralization" with the bank. Michelle said she has confirmed with other Districts the success of this type of investment.

Trustee Daniel Rossi stated the District Account at Old Plank Trail Bank currently earns about \$4,700.00 in interest a year, whereas with Sawyer Falduto, those same funds would earn around \$31,000.00 in interest a year.

Asst. Chief Wilson noted the Pension Fund is currently with Sawyer Falduto.

Trustee Michael Kavanagh commented that the idea of keeping funds in your home town bank, as a way to support your town is no longer true, since banks are no longer locally owned.

A **Motion** was made by Trustee Michael Kavanagh, seconded by Trustee Daniel Rossi, to transfer funds to the current account with Sawyer Falduto, the amount necessary to attain a balance of \$2.5 million for investment management. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: William F. Hoffmeister, Robert Jacobs, Michael Kavanagh, Donald Lorenz and Daniel Rossi. All in favor. Motion carried.

MOBILE EQUIPMENT:

Per Trustee William F. Hoffmeister, the information was presented earlier in the meeting.

COMMUNICATION:

Asst. Chief Wilson stated improvements have been made to the new communication system.

BC Todd Hamm added that there are little "glitches" here and there, but overall, improvements have been attained, and when minor issues occur, Asst. Chief Wilson and BC Sean Fierce address them immediately.

REAL ESTATE:

Asst. Chief Wilson advised the Board a contract was received from NICOR to run a 2" gas line from Route 45 to the generator and the meter, and the replacement of the meter, at a cost of \$7,616.91. Asst. Chief Wilson noted this cost is within the Budget for the project. He also mentioned that NICOR is boring underground from the street.

Asst. Chief Wilson also updated the Trustees on the status of the project's sub-contractors (Timm Electric, Kara Plumbing, etc.).

Trustee Robert Jacobs commented that he would like to get this project started before the "storm season" arrives. He also noted that various Board approvals were attained at previous Board Meetings for this project, and the expenses (which includes the NICOR Contract) are under the \$60,000.00 budgeted amount for this project.

A **Motion** was made by Trustee Donald Lorenz, seconded by Trustee William F. Hoffmeister, to authorize a check be written to NICOR, in the amount of \$7,616.91, as presented. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: William F. Hoffmeister, Robert Jacobs, Michael Kavanagh, Donald Lorenz and Daniel Rossi. All in favor. Motion carried.

MUSEUM & FFD HISTORICAL COMMITTEE:

Larry Nice, Sr. reported he will be working in the Museum after the weather warms up, otherwise, there is nothing new to report.

APPROVAL OF PURCHASE ORDERS:

1. CTC, \$13,119.15 (Microsoft Office 2013 Upgrade)

A **Motion** was made by Trustee William F. Hoffmeister, seconded by Trustee Michael Kavanagh, to approve the CTC purchase order, in the amount of \$13,119.15, as presented. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: William F. Hoffmeister, Robert Jacobs, Michael Kavanagh, Donald Lorenz and Daniel Rossi. All in favor. Motion carried.

CORRESPONDENCE:

None.

TRUSTEE COMMENTS:

None.

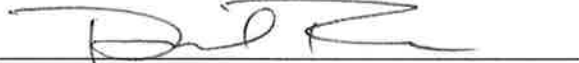
POSSIBLE CLOSED SESSION PER STATUTE 5ILCS120/2C FOR THE PURPOSE OF DISCUSSING LITIGATION, COLLECTIVE BARGAINING, REAL ESTATE AND PERSONNEL:

None requested.

ADJOURNMENT/RECESS:

At 5:40 P.M., a **Motion** was made by Trustee William F. Hoffmeister, seconded by Trustee Daniel Rossi, that this meeting be adjourned. President Jacobs called for a voice vote. All in favor. Motion carried.

Michelle Selvaggio, Recording Secretary



Secretary, Board of Trustees

Transcription by: Carolyn J. Williams, Administrative Receptionist