

FRANKFORT FIRE PROTECTION DISTRICT
FRANKFORT FIRE DEPARTMENT

Minutes of the Special Public Meeting of the Board of Trustees of the Frankfort Fire Protection District, Will County, Illinois, held at Fire Station Number One, 333 West Nebraska Street, Frankfort, Illinois, in said District at 9:00 A.M. on the 14th day of March 2016.

CALL TO ORDER:

The President called the meeting to order and asked for a roll call.

Upon the roll being called, the following Trustees answered present:
William F. Hoffmeister, Robert Jacobs, Michael Kavanagh, Larry Nice and Daniel Rossi.

Asst. Chief Wilson and Kristi Farnum were also in attendance.

PLEDGE OF ALLEGIANCE:

All present stood for the Pledge of Allegiance.

PUBLIC COMMENTS:

None.

DISCUSSION/POSSIBLE ACTION ON AWARD OF LANDSCAPING CONTRACT:

Asst. Chief Wilson presented the following information:

- Explained the Landscaping Contract bids listed on the spreadsheet;
- Ten (10) "RFP" packets taken, nine (9) returned;
- Bids range from \$12,300.00 per year to \$30,100.00 per year;
- R & R Yard Design (from Matteson) was the lowest bid at \$12,300.00 and received very good references from Scott Chance, the Deputy Building Director, of the Village of Homer Glen;
- Home-Rescue Property Management Solutions is owned by an employee of the FFPD and per State Statute (70ILCS705/4C) cannot be considered;
- Trevarthan Landscaping is the current landscaper. The FFPD has had no issues with their services; and,
- There is a cost difference of \$2,120 annually between R & R Yard Design (\$12,300.00) and Trevarthan Landscaping (\$14,420.00).

Asst. Chief Wilson stated he would like to stay with Trevarthan Landscaping, but the cost difference should be considered.

The Board held an open discussion regarding this matter. The possibility of extra landscaping charges, such as mulching, was also discussed.

Asst. Chief Wilson advised that he would be good with either vendor, but due to the cost savings, he would like to try R & R Yard Design.

A **Motion** was made by Trustee Michael Kavanagh, seconded by Trustee Daniel Rossi, to accept the bid from R & R Yard Design for the landscaping/grounds needs, as presented. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: William F. Hoffmeister, Robert Jacobs, Michael Kavanagh and Daniel Rossi. Trustee Larry Nice voted nay. Motion carried.

DISCUSSION/POSSIBLE ACTION ON AWARD OF LANDSCAPING CONTRACT: [Continued]

Trustee Michael Kavanagh requested Asst. Chief Wilson send letters to all bidders notifying them of the Board's decision.

POSSIBLE CLOSED SESSION PER STATUTE 5ILCS120/2C FOR THE PURPOSE OF DISCUSSING LITIGATION, COLLECTIVE BARGAINING, REAL ESTATE AND PERSONNEL:

1. Personnel

At 9:26 A.M., a **Motion** was made by Trustee Daniel Rossi, seconded by Michael Kavanagh, that the Board meet in Closed Session for the purpose of discussing Litigation, Real Estate, Personnel and any other Frankfort Fire Protection District business that is allowed to be discussed in Closed Session under the Open Meetings Act. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: William F. Hoffmeister, Robert Jacobs, Michael Kavanagh, Larry Nice and Daniel Rossi. All in favor. Motion carried.

Chief Grady was requested to attend the Closed Session Meeting.

At 11:55 A.M., a **Motion** was made by Trustee Michael Kavanagh, seconded by Trustee Larry Nice, to reconvene the Special Board Meeting. President Jacobs called for a voice vote. All in favor. Motion carried.

POSSIBLE ACTION ON ITEM(S) DISCUSSED IN CLOSED SESSION:

As a result of the Closed Session, no action was taken.

OTHER BUSINESS FOR THE FFPD-BOT

None.

ADJOURNMENT/RECESS:

At 11:57 A.M., a **Motion** was made by Trustee Larry Nice, seconded by Trustee William F. Hoffmeister, that this meeting be adjourned. President Jacobs called for a voice vote. All in favor. Motion carried.

Michelle Selvaggio, Recording Secretary


Secretary, Board of Trustees / Pro-Tem

Transcription by: Carolyn J. Williams, Administrative Receptionist