

FRANKFORT FIRE PROTECTION DISTRICT
FRANKFORT FIRE DEPARTMENT

Minutes of the Regular Public Meeting of the Board of Trustees of the Frankfort Fire Protection District, Will County, Illinois, held at Fire Station Number One, 333 West Nebraska Street, Frankfort, Illinois, in said District at 5:00 P.M., on the 17th day of January 2017.

CALL TO ORDER:

The President called the meeting to order and asked for a roll call.

Upon the roll being called, the following Trustees answered present:
William F. Hoffmeister, Robert Jacobs, Michael Kavanagh, Larry Nice and Daniel Rossi.

Asst. Chief Sean Fierce, BC Wally Curtin and Engineers Jerry Cooke and John Murdie were also in attendance.

PLEDGE OF ALLEGIANCE:

All present stood for the Pledge of Allegiance.

PUBLIC COMMENTS:

None.

APPROVAL OF THE MINUTES:

1. Regular BOT Meeting, December 13, 2016
2. Closed Session Minutes

A **Motion** was made by Trustee Robert Jacobs, seconded by Trustee William F. Hoffmeister, to approve the Regular Meeting Minutes dated December 13, 2016, as presented. President Jacobs called for a voice vote. All in favor. Motion carried.

A **Motion** was made by Trustee Michael Kavanagh, seconded by Trustee Larry Nice, to approve the Closed Session Meeting Minutes dated September 20, 2016 and September 28, 2016, as presented. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: William F. Hoffmeister, Robert Jacobs, Michael Kavanagh, Larry Nice and Daniel Rossi. All in favor. Motion carried.

A **Motion** was made by Trustee Daniel Rossi, seconded by Trustee Larry Nice, to approve the Closed Session Meeting Minutes dated October 18, 2016, as presented. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: Robert Jacobs, Larry Nice and Daniel Rossi. All in favor. Motion carried. (Trustees William F. Hoffmeister and Michael Kavanagh did not vote on this motion due to the fact they were not present at the October 18, 2016 Closed Session Meeting.)

A **Motion** was made by Trustee Robert Jacobs, seconded by Trustee Larry Nice, to not release the September 20, 2016, September 28, 2016 and October 18, 2016 Closed Session Meeting Minutes, as presented. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: William F. Hoffmeister, Robert Jacobs, Larry Nice and Daniel Rossi. Trustee Michael Kavanagh voted nay. Motion carried.

APPROVAL OF THE MINUTES: [Continued]

Trustee Michael Kavanagh commented that he did not see anything in these Minutes that would be detrimental to the pending Grievance.

APPROVAL OF THE BILLS:

1. Board/Expenditure Report

A **Motion** was made by Trustee Robert Jacobs, seconded by Trustee Larry Nice, to authorize the payment of the Fire Service and Ambulance Fund bills, totaling \$116,363.84, as presented. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: William F. Hoffmeister, Robert Jacobs, Michael Kavanagh, Larry Nice and Daniel Rossi. All in favor. Motion carried.

CHIEF WILSON'S REPORT:

Chief Wilson's written report was submitted to the Board.

Trustee Robert Jacobs noted that Chief Wilson was absent from this meeting due to illness.

CHIEF OFFICER'S UPDATE:

Asst. Chief Fierce's written report was submitted to the Board.

Asst. Chief Fierce advised the Board of the following:

- All documentation regarding the pending Arbitration has been sent to our Attorney for review. A copy of our Attorney's response to the issue will be provided to the Board prior to the January 20, 2017 submission date;
- Outlined and discussed the procedures that will be used at the February 6, 2017 Arbitration Hearing. Our Attorney offered his opinion that no more than two (2) Trustees be in the room at a time;
- Apprised the Board the Union Contract negotiations are set to begin January 31, 2017. Chief Wilson, Asst. Chief Fierce and Trustees Robert Jacobs and Daniel Rossi will represent the District;
- There have been no further responses from Ford or Bosch regarding the motor issues with the ambulances. Eric will begin to perform the P.M.'s on the ambulances; and,
- The various agencies are currently voting to adopt the "IGA" relating to the new Laraway Communications Center. The construction of the facility continues with the walls going up. The next "group" meeting is scheduled for February 22, 2017, 6:00 P.M., at Frankfort Station 3.

INTERGOVERNMENTAL AGREEMENT – LARAWAY COMMUNICATIONS CENTER:

1. Discussion/Approval of IGA to Establish LCC

The Board concurred that further discussion on the "IGA" is not necessary.

ORDINANCE #222: [An Ordinance Approving an Intergovernmental Agreement Establishing the Laraway Communications Center]

A **Motion** was made by Trustee Daniel Rossi, seconded by Trustee Michael Kavanagh, to adopt Ordinance #222, as presented. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: William F. Hoffmeister, Robert Jacobs, Michael Kavanagh, Larry Nice and Daniel Rossi. All in favor. Motion carried.

PERSONNEL:

1. Discussion/Updates on Miscellaneous Personnel Items

Trustee Daniel Rossi noted the Arbitration is currently the only issue.

FINANCE:

Trustee Daniel Rossi stated the Administration is working on the Budget.

MOBILE EQUIPMENT:

Nothing new to report.

COMMUNICATION:

Nothing new to report.

REAL ESTATE:

Trustee Larry Nice advised the recently installed overhead doors at Station 3 are working well.

MUSEUM & FFD HISTORICAL COMMITTEE:

1. Discussion/Approval of Projects

Trustee Larry Nice proposed that the installation of the toilet and sink in the Museum building be done by the Foundation. He confirmed for Trustee Daniel Rossi that Chief Wilson has approved the project. The Foundation is funding the project and there will be no labor charge to the District.

A **Motion** was made by Trustee Larry Nice, seconded by Trustee William F. Hoffmeister, to approve the installation of the toilet and sink in the Museum building by the Foundation, as presented. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: William F. Hoffmeister, Robert Jacobs, Michael Kavanagh, Larry Nice and Daniel Rossi. All in favor. Motion carried.

Trustee Larry Nice noted the Foundation also paid to “update” (retro-fit) the Gator.

APPROVAL OF PURCHASE ORDERS:

None requested.

CORRESPONDENCE:

Asst. Chief Fierce advised the Board a letter was received from the Village of Frankfort and effective July 1, 2017, the Village will no longer collect "impact fees" on behalf of the various taxing bodies in the Village. Each contractor will need to go directly to the applicable taxing body to pay their respective fees and obtain a "paid" receipt, prior to receiving a "permit" from the Village.

The Board held an open discussion regarding the collection of the "impact fees".

Asst. Chief Fierce noted the "impact fees" are applicable only to residential properties (housing), not commercial properties.

TRUSTEE COMMENTS:

Trustee Daniel Rossi advised the Board that he and Chief Wilson were approached by the Mayor of Frankfort regarding the following -- if the District would be willing to help support the downtown July 4th fireworks display via a possible financial donation.

Trustee Daniel Rossi requested this item be placed on the meeting Agenda for February.

POSSIBLE CLOSED SESSION PER STATUTE 5ILCS120/2C FOR THE PURPOSE OF DISCUSSING LITIGATION, COLLECTIVE BARGAINING, REAL ESTATE AND PERSONNEL:

1. Discussion/Update on Real Estate

None requested.

ADJOURNMENT/RECESS:

At 5:32 P.M., a **Motion** was made by Trustee Larry Nice, seconded by Trustee William F. Hoffmeister, that this meeting be adjourned. President Jacobs called for a voice vote. All in favor. Motion carried.

Michelle Selvaggio, Recording Secretary



Secretary, Board of Trustees

Transcription by: Carolyn J. Williams, Administrative Receptionist