

FRANKFORT FIRE PROTECTION DISTRICT
FRANKFORT FIRE DEPARTMENT

Minutes of the Regular Public Meeting of the Board of Trustees of the Frankfort Fire Protection District, Will County, Illinois, held at Fire Station Number One, 333 West Nebraska Street, Frankfort, Illinois, in said District at 5:00 P.M., on the 12th day of December 2017.

CALL TO ORDER:

The President called the meeting to order and asked for a roll call.

Upon the roll being called, the following Trustees answered present:
William F. Hoffmeister, Robert Jacobs, Michael Kavanagh, Larry Nice and Daniel Rossi.

Chief Bob Wilson, DC Sean Fierce, AC Paul Kinsella, Nick Sunzere (Local 4338 Union President) and Nuria Mathog (Frankfort Station) were also in attendance.

PLEDGE OF ALLEGIANCE:

All present stood for the Pledge of Allegiance.

PUBLIC COMMENTS:

None.

APPROVAL OF THE MINUTES:

1. Regular BOT Meeting, November 14, 2017
2. Special BOT Meeting, November 29, 2017

A **Motion** was made by Trustee Michael Kavanagh, seconded by Trustee Larry Nice, to approve the Regular Meeting Minutes dated November 14, 2017, as presented. President Jacobs called for a voice vote. Trustee Rossi abstained due to his absence from the meeting. Motion carried.

A **Motion** was made by Trustee Larry Nice, seconded by Trustee Michael Kavanagh, to approve the Special Meeting Minutes dated November 29, 2017, as presented. President Jacobs called for a voice vote. All in favor. Motion carried.

APPROVAL OF THE BILLS:

1. Board/Expenditure Report

A **Motion** was made by Trustee William F. Hoffmeister, seconded by Trustee Michael Kavanagh, to authorize the payment of the Fire Service and Ambulance Fund bills, totaling \$386,777.05, as presented. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: William F. Hoffmeister, Robert Jacobs, Michael Kavanagh, Larry Nice and Daniel Rossi. All in favor. Motion carried.

APPROVAL OF THE 2018 BOARD OF TRUSTEES MEETING DATES:

Trustee Jacobs noted the March 20, 2018 meeting date is the same date as the Primary Election and suggested moving the meeting date to March 13, 2018. The Board concurred.

A **Motion** was made by Trustee Larry Nice, seconded by Trustee William F. Hoffmeister, to approve the 2018 Board of Trustees Meeting Dates, as presented, with the exception that the March 20th meeting be moved to March 13, 2018. President Jacobs called for a voice vote. All in favor. Motion carried.

PERSONNEL:

1. Discussion/Updates on Miscellaneous Personnel Items
2. Discussion/Possible Action on Local 4338 Collective Bargaining Agreement

Chief Wilson reported that Rich Anhalt, a past member of the Department, passed away. He served from 1972–1984 at Station 2. His wake is Sunday at Geradi’s Funeral Home, with burial on Monday. The “Bell” ceremony will be conducted, along with a “memorial drive-by” at Station 2.

Chief Wilson also mentioned that Trustee Nice’s wife and Trustee Hoffmeister are doing well and BC Curtin is off and on Workmen’s Comp. due to a shoulder injury.

Trustee Rossi noted Local 4338’s CBA has been presented for possible ratification. Prior to taking any possible action, the Board agreed to discuss this (CBA) in Closed Session.

(CBA information continued under Sub-Title “POSSIBLE CLOSED SESSION...”)

FINANCE:

1. Discussion/Possible Action on Increase to Ambulance Fees
2. Discussion/Possible Action on Investment Policy Updates

Chief Wilson explained that the ambulance fees need to be raised in order to stay in line with other departments in the County and the State. The recommended changes would be \$1,800.00 per call and an additional \$17.00 per transport mile.

ORDINANCE #226: [An Ordinance Fixing Charges for Life Support Emergency Ambulance Service Provided by the Frankfort Fire Protection District, Will County, Illinois and Repealing Ordinance #216 of the Frankfort Fire Protection District]

A **Motion** was made by Trustee Michael Kavanagh, seconded by Trustee William F. Hoffmeister, to adopt Ordinance #226, as presented. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: William F. Hoffmeister, Robert Jacobs, Michael Kavanagh, Larry Nice and Daniel Rossi. All in favor. Motion carried.

Trustee Jacobs clarified that the effective date of Ordinance #226 is January 1, 2018.

ADMINISTRATIVE POLICY MANUAL:

1. Approval of Investment Policy Updates

Chief Wilson advised the Board that following the meeting with Sawyer Falduto Asset Management, LLC, they recommended updating the Investment Policy with verbiage that would allow the FFPD to invest in Municipal Bonds, within the District's guidelines.

A **Motion** was made by Trustee Michael Kavanagh, seconded by Trustee William F. Hoffmeister, to adopt the recommended Investment Policy change which allows investment in Municipal Bonds, as presented. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: William F. Hoffmeister, Robert Jacobs, Michael Kavanagh, Larry Nice and Daniel Rossi. All in favor. Motion carried.

Michelle noted the Motion approves the change in the Administrative Policy Manual.

MOBILE EQUIPMENT:

AC Kinsella provided the following information:

- Horton Ambulance brought in a demo for review;
- Met with Alexis Emergency Vehicles regarding the cost to re-chassis the 2 older ambulances;
- Researching the possibility of selling 2 ambulances – both are too costly to maintain and have high mileage;
- Recognizes a cost savings to re-chassis versus purchasing new;
- Timeframe – 90-100 days to re-chassis versus 1 year to purchase new;
- Explained re-chassis cost differences between the makes/models; and,
- Intends to make a recommendation at the next Board meeting.

A brief discussion occurred regarding this information.

In reference to the Snorkel, awaiting response from the litigation.

COMMUNICATION:

DC Fierce reported the following:

- The new Dispatch Center is up and running;
- The FFPD is scheduled to be dispatched by the Center on Monday;
- Still waiting on Operational Procedures; and,
- All employees of the Center are under Will County.

REAL ESTATE:

No report.

MUSEUM & FFD HISTORICAL COMMITTEE:

Trustee Nice said the "Model T" is being worked on and hopefully will be back on Friday – everything else is going well.

APPROVAL OF PURCHASE ORDERS:

None.

CORRESPONDENCE:

None.

TRUSTEE COMMENTS:

Trustee Nice praised the crew who took his wife to the hospital -- they did a fantastic job and he could not have been more pleased. He asked Engineer Sunzere to please pass his comments on to the rest of the crew. His wife had triple-bypass surgery and is doing well.

POSSIBLE CLOSED SESSION PER STATUTE 5ILCS120/2C FOR THE PURPOSE OF DISCUSSING LITIGATION, COLLECTIVE BARGAINING, REAL ESTATE AND PERSONNEL:

At 5:10 P.M., a **Motion** was made by Trustee Michael Kavanagh, seconded by Trustee Larry Nice, that the Board meet in Closed Session for the purpose of discussing Litigation, Real Estate, Personnel and any other Frankfort Fire Protection District business that is allowed to be discussed in Closed Session under the Open Meetings Act. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: William F. Hoffmeister, Robert Jacobs, Michael Kavanagh, Larry Nice and Daniel Rossi. All in favor. Motion carried.

At 5:59 P.M., a **Motion** was made by Trustee Larry Nice, seconded by Trustee William F. Hoffmeister, to reconvene the Regular Board Meeting. President Jacobs called for a voice vote. All in favor. Motion carried.


POSSIBLE ACTION ON ITEMS DISCUSSED IN CLOSED SESSION:

As a result of Closed Session, a **Motion** was made by Trustee Michael Kavanagh, seconded by Trustee Larry Nice, to accept the Local 4338 Collective Bargaining Agreement, as presented by Asst. Chief Kinsella via email. President Jacobs called for a roll call vote: upon the roll being called the following Trustees voted aye: William F. Hoffmeister, Robert Jacobs, Michael Kavanagh, Larry Nice and Daniel Rossi. All in favor. Motion carried.

ADJOURNMENT/RECESS:

At 6:20 P.M., a **Motion** was made by Trustee Larry Nice, seconded by Trustee William F. Hoffmeister, that this meeting be adjourned. President Jacobs called for a voice vote. All in favor. Motion carried.

Michelle Selvaggio, Recording Secretary


Secretary, Board of Trustees

Transcription by: Carolyn J. Williams, Administrative Receptionist