

**FRANKFORT FIRE PROTECTION DISTRICT
FRANKFORT FIRE DEPARTMENT**

Minutes of the Regular Public Meeting of the Board of Trustees of the Frankfort Fire Protection District, Will County, Illinois, held at Fire Station Number One, 333 West Nebraska Street, Frankfort, Illinois, in said District at 5:00 P.M., on the 19th day of April 2016.

CALL TO ORDER:

The President called the meeting to order and asked for a roll call.

Upon the roll being called, the following Trustees answered present:
William F. Hoffmeister, Robert Jacobs and Larry Nice.

Chief Grady, Asst. Chief Wilson and Admin. BC Sean Fierce were also in attendance.

Trustees Michael Kavanagh and Daniel Rossi, and Michelle Selvaggio were absent from said meeting.

A **Motion** was made by Trustee Larry Nice, seconded by Trustee Robert Jacobs, to appoint Trustee William F. Hoffmeister as Secretary Pro-Tem for this meeting. President Jacobs called for a voice vote. All in favor. Motion carried.

PLEDGE OF ALLEGIANCE:

All present stood for the Pledge of Allegiance.

PUBLIC COMMENTS:

None.

APPROVAL OF THE MINUTES:

1. Regular BOT Meeting, March 8, 2016
2. Special BOT Meeting, March 14, 2016
3. Special BOT Meeting, March 24, 2016

A **Motion** was made by Trustee William F. Hoffmeister, seconded by Trustee Larry Nice, to approve the Regular Meeting Minutes dated March 8, 2016 and the Special Meeting Minutes dated March 14, 2016 and March 24, 2016, as presented. President Jacobs called for a voice vote. All in favor. Motion carried.

APPROVAL OF THE BILLS:

1. Board/Expenditure Report

A **Motion** was made by Trustee William F. Hoffmeister, seconded by Trustee Larry Nice, to authorize the payment of the Fire Service and Ambulance Fund bills, totaling \$178,734.95, as presented. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: William F. Hoffmeister, Robert Jacobs and Larry Nice. All in favor. Motion carried.

5:15 P.M., PUBLIC HEARING:

At 5:15 P.M., Trustee Robert Jacobs opened the Public Hearing on the Amended Tentative Budget and Appropriation Ordinance for the Fiscal Year Commencing June 1, 2015 and Ending May 31, 2016.

No comments were made.

ORDINANCE NO. 215: [An Ordinance Amending the Budget and Appropriations for the Frankfort Fire Protection District, Will County, Illinois for the Fiscal Year Beginning June 1, 2015 and Ending May 31, 2016].

A **Motion** was made by Trustee Larry Nice, seconded by Trustee William F. Hoffmeister, to adopt Ordinance No. 215, as presented. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees vote aye: William F. Hoffmeister, Robert Jacobs and Larry Nice. All in favor. Motion carried.

CHIEF GRADY'S REPORT:

Chief Grady's written report was submitted to the Board.

Chief Grady highlighted the following items:

- Attending the "FDIC" Conference tomorrow (Wednesday). Our new Snorkel/Quint will be on display at the Conference;
- Michelle Selvaggio's husband, Randy, is in the hospital awaiting heart surgery – will advise as more information becomes available; and,
- "Thanked" everyone for all their support over the years and feels extremely confident the leadership team that is in place will take the District well into the future – "the Department is in very good hands".

CHIEF OFFICER'S UPDATE:

Asst. Chief Wilson's written report was submitted to the Board.

Asst. Chief Wilson noted the electronic message sign was installed at Station 2 today.

ADMINISTRATIVE BC'S UPDATE:

Admin. BC Fierce's written report was submitted to the Board.

Admin. BC Fierce highlighted the following items:

- An IFSI class for Inspectors is scheduled for September in Oakbrook; and,
- Working on getting additional "car seat" technicians.

On behalf of the Board, Trustee Robert Jacobs noted they are in the process of reviewing the recommended Codes, Fees and miscellaneous items that were submitted from the Bureau.

PERSONNEL:

1. Discussion/Updates on Miscellaneous Personnel Items

Trustee Robert Jacobs suggested "tabling" the Personnel items until the April 26, 2016 Special BOT Meeting, since two (2) Trustees were absent from this meeting. The Board concurred.

FINANCE:

No report.

MOBILE EQUIPMENT:

1. Discussion/Updates on Fleet Surplus

AC Wilson noted the following:

- Reiterated that the Snorkel/Quint will be on display at the FDIC Conference and following the Conference will return to the factory for installation of additional equipment;
- The new staff car (black SUV) is in the shop for installation of the emergency lighting; and,
- Nothing new to report on the sale of the Tower Ladder vehicle.

RESOLUTION NO. 2016-05: [A Resolution Authorizing the Disposition of Personal Property No Longer Needed for Fire Protection Purposes (2008 Ford Expedition, VIN#: 1FMFU16508LA67369)].

A **Motion** was made by Trustee Larry Nice, seconded by Trustee William F. Hoffmeister, to adopt Resolution No. 2016-05, as presented. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: William F. Hoffmeister, Robert Jacobs and Larry Nice. All in favor. Motion carried.

COMMUNICATION:

Asst. Chief Wilson stated that several Committee meetings would be conducted next week regarding the Consolidation of the Dispatch Centers. The “G31” meeting is scheduled for April 28, 2016, 6:30 P.M., at Station 3. In general, the “consolidation” is moving along.

Trustee Robert Jacobs noted it would be beneficial to the Trustees if they could attend the “G31” meeting.

REAL ESTATE:

Nothing new to report.

MUSEUM & FFD HISTORICAL COMMITTEE:

Trustee Larry Nice reported that a Fire Department from Wisconsin (LaCrosse area) stopped by to visit the Museum, while on their way to the FDIC Conference in Indianapolis.

APPROVAL OF PURCHASE ORDERS:

Trustee Robert Jacobs suggested the approval of Purchase Orders be “tabled” until the Special Meeting on April 26, 2016. The Board concurred.

CORRESPONDENCE:

None.

TRUSTEE COMMENTS:

Trustee Larry Nice said he plans to visit Michelle's husband (Randy) a few days after his surgery.

The Trustees were reminded the Special Board Meeting is scheduled for Tuesday, April 26, 2016, at 9 A.M. and Shawn Flaherty will attend.

Trustee Robert Jacobs noted that since the Board is in agreement, a formal announcement would be made sometime following the Special Board Meeting that Bob Wilson will become Fire Chief and Jim Grady will be classified as Retired and Chief Emeritus, effective June 1, 2016. Attorney Shawn Flaherty will assist the Trustees with the arrangements for this transition.

POSSIBLE CLOSED SESSION PER STATUTE 5ILCS120/2C FOR THE PURPOSE OF DISCUSSING LITIGATION, COLLECTIVE BARGAINING, REAL ESTATE AND PERSONNEL:

None requested.

ADJOURNMENT/RECESS:

At 5:17 P.M., a **Motion** was made by Trustee William F. Hoffmeister, seconded by Trustee Larry Nice, that this meeting be adjourned. President Jacobs called for a voice vote. All in favor. Motion carried.

Chief Grady, Recording Secretary


Secretary, Board of Trustees

Transcription by: Carolyn J. Williams, Administrative Receptionist