



FRANKFORT FIRE PROTECTION DISTRICT

Special Meeting Minutes

8:30 a.m. Friday, September 28, 2015

Board of Fire Commissioners

Fire Station One

333 West Nebraska Street

Frankfort, IL 60423

I. CALL TO ORDER

II. ROLL CALL

Present: Carol Ekdahl
Donna Vegter
Kelly Hayden via speaker phone

Also present: Chief James Grady III, Trustees Bob Jacobs and Dan Rossi

Due to the physical absence of Chairperson Kelly Hayden, a **motion** was made by Commissioner Donna Vegter, seconded by Kelly Hayden (via phone) **to appoint Carol Ekdahl Chairperson Pro Tem**. All in favor, **motion** carried.

III. ADOPT THE AMENDED RULES AND REGULATIONS OF THE BOARD OF FIRE COMMISSIONERS

- A **motion** was made by Commissioner Donna Vegter, seconded by Kelly Hayden to: **“Adopt the Amended Rules and Regulations”**

The Chairperson Pro Tem directed the secretary to call the roll for the vote. Upon the roll being called the following commissioners voted:

AYE: Donna Vegter, Carol Ekdahl and Kelly Hayden
NAY: None
ABSENT: None

The Chairperson Pro Tem declared the motion carried.

IV. DISCUSSION AND POSSIBLE ACTION ON CURRENT HIRING PROCESS

- Commission Rules & Regulations state a cap of 50 applications.
- IO Solutions (Districts designated agent) confirmed a total of 69 applications.
- IO Solutions refunded the \$20 application fee to the 19 candidates and informed them they did not fall within the 50 application cap.
- A number of applicants claimed a technical issue with the IO Recruitment webpage affected their ability to submit an application.
- Chief Grady and the IAFF 4338 want to make it a fair testing process and believe the additional 19 applicants should be able to continue the process by attending the Orientation tonight at 6:00 p.m.
- IO Solutions submitted a letter and not an affidavit, which was requested by Chief Grady and Attorney Lisa Callaway, stating their was a technical issue for approximately 15 minutes and that no applicants were able to obtain a confirmation until after the issue was resolved.

- Commissioner Kelly Hayden spoke with Lisa Callaway at length and they do not want the district at risk. The two options: Let the additional 19 come to orientation or stick to our rules of 50.
- Commissioners feel they have no choice but to let the 19 candidates come to orientation and pay the additional fee of \$20 that was refunded to them by IO Solutions.
- Commissioner Carol Ekdahl suggests that the District not use IO Solutions in the future.

Chief Grady left the meeting at 8:54.

V. ADJOURNMENT

- A **motion** was made at 8:55 a.m. by Commissioner Donna Vegter, seconded by Kelly Hayden to:
“**Adjourn the Meeting.**”

The Chairperson Pro Tem directed the secretary to call the roll for the vote. Upon the roll being called the following commissioners voted:

AYE: Donna Vegter, Carol Ekdahl and Kelly Hayden
NAY: None
ABSENT: None

The Chairperson Pro Tem declared the motion carried.

Trustee Dan Rossi asked if the Rules and Regulations needed to be amended to change the 50 application cap.

At 9:02 a.m. a **motion** was made by Commissioner Donna Vegter, seconded by Chairperson Pro Tem Carol Ekdahl that the “**Meeting be Re-opened.**” Present: Commissioners Carol Ekdahl and Donna Vegter. Commissioner Kelly Hayden was not re-contacted via telephone.

Also present: Trustees Bob Jacobs and Dan Rossi

After consulting with Attorney Lisa Callaway via speaker phone:

- A **motion** was made by Commissioner Donna Vegter, seconded by Carol Ekdahl to:
“**Authorize a one (1) time exception, an additional 19 candidates to participant in the full-time firefighter/paramedic testing process that started on September 8, 2015 through expiration date of the final list.**”

The Chairperson Pro Tem directed the secretary to call the roll for the vote. Upon the roll being called the following commissioners voted:

AYE: Donna Vegter and Carol Ekdahl
NAY: None
ABSENT: Kelly Hayden

The Chairperson Pro Tem declared the motion carried.

ADJOURNMENT

- A **motion** was made at 9:10 a.m. by Commissioner Donna Vegter, seconded by Carol Ekdahl to:
 “Adjourn the Meeting.”

Bonnie Merritt, Recording Secretary

Donna Vegter
Secretary, Board of Fire Commissioners