

**FRANKFORT FIRE PROTECTION DISTRICT
FRANKFORT FIRE DEPARTMENT**

Minutes of the Regular Public Meeting of the Board of Trustees of the Frankfort Fire Protection District, Will County, Illinois, held at Fire Station Number One, 333 West Nebraska Street, Frankfort, Illinois, in said District at 5:00 P.M. on the 19th day of August 2014.

CALL TO ORDER:

The President called the meeting to order and asked for a roll call.

Upon the roll being called, the following Trustees answered present:
William F. Hoffmeister, Robert Jacobs, Donald Lorenz and Daniel Rossi.

Trustee Michael Kavanagh was absent from said meeting.

Chief Grady, Asst. Chief Wilson and Engineer Kevin Brow were also present.

PLEDGE OF ALLEGIANCE:

All present stood for the Pledge of Allegiance.

PUBLIC COMMENTS:

Chief Grady "thanked" all in attendance for the many well wishes/cards, prayers and visitors following his recent back surgery and stated he received "super treatment" at Silver Cross Hospital.

Trustee Robert Jacobs told Chief Grady that his presence and positive influence is missed at the Station and complimented him on the "well oiled machine" (Team Frankfort) that he has created.

Chief Grady left the meeting at 5:06 P.M.

APPROVAL OF THE MINUTES:

1. Regular BOT Meeting, July 15, 2014

A **Motion** was made by Trustee William F. Hoffmeister, seconded by Trustee Daniel Rossi to approve the Regular Meeting Minutes dated July 15, 2014, as presented. President Jacobs called for a voice vote. All in favor. Motion carried.

APPROVAL OF THE BILLS:

1. Board/Expenditure Report

A **Motion** was made by Trustee William F. Hoffmeister, seconded by Trustee Donald Lorenz, to authorize the payment of the Fire Service and Ambulance Fund bills, totaling \$609,238.88, as presented. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: William F. Hoffmeister, Robert Jacobs, Donald Lorenz and Daniel Rossi. All in favor. Motion carried.

CHIEF GRADY'S REPORT:

Chief Grady's verbal report was given during the "Public Comments" portion of the meeting.

CHIEF OFFICER'S UPDATE:

Asst. Chief Wilson's written report was submitted to the Board.

Asst. Chief Wilson commented on the following:

- J & L Electronics provided an estimate of about \$4,000.00 to "clean out" the old electrical and radio equipment in the Radio Room at Station 1. This would include the removal of old antennas on the radio tower and the wiring that led through the attic and back to the basement;
- Confirmed for Trustee Robert Jacobs that all the radio equipment will stay and advised that "toning" to Mokena and New Lenox is still possible, if needed;
- Inland Cummins inspected the generator at Station 1 and stated it is in "good" condition, but suggested the panel be updated. The cost of a "basic control" panel is \$2,428.00 versus \$6,544.00 for a digital display system. Asst. Chief Wilson recommended the basic model;
- Feil Water Treatment, Inc. confirmed one of the boilers at Station 3 has a water leak in the floor heating system. Karlson inspected and disconnected that boiler. The estimated cost of a new, more efficient boiler, for the living and garage area, is \$16,900.00;
- Working with Kristi on the Budget and money is still available to do smaller station projects, i.e., Station 1's Radio Room and generator panel update, and revamp air ducts (returns) for Station 3; and,
- Chief Grady to contact AFG regarding the status of the generator grant for Station 3.

Trustee Donald Lorenz questioned the cost of the replacement boiler. The Board held an open discussion. Asst. Chief Wilson will review and advise the Board.

Asst. Chief Wilson will also confirm with Karlson the availability of a \$4,000.00 DECO Grant to help off-set the cost of the replacement boiler.

5:15 O'CLOCK P.M. PUBLIC HEARING: [Tentative Budget and Appropriation Ordinance for the Fiscal Year Commencing June 1, 2014 and Ending May 31, 2015]

At 5:15 P.M., Trustee Robert Jacobs announced the Public Hearing is open for comments or questions.

Board of Trustees' Secretary, Daniel Rossi, read the locally published Frankfort Fire Protection District Public Hearing Notice.

At 5:25 P.M., Trustee Robert Jacobs noted Engineer Kevin Brow was the only member of the Public present to make any comments or pose any questions regarding the aforesaid Hearing. None voiced.

ORDINANCE NO. 208: [An Ordinance Fixing the Budget and Providing Appropriations for the Frankfort Fire Protection District, Will County, Illinois for the Fiscal Year Beginning June 1, 2014 and Ending May 31, 2015]

A **Motion** was made by Trustee Donald Lorenz, seconded by Trustee Daniel Rossi, to approve Ordinance No. 208, as presented. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: William F. Hoffmeister, Robert Jacobs, Donald Lorenz and Daniel Rossi. All in favor. Motion carried.

CONCEALED CARRY ARSON INVESTIGATOR/PEACE OFFICER POLICY:**1. Discussion/Approval on Draft SOG Policy**

Trustee Robert Jacobs advised the Board an Illinois State Law allows Arson Investigators, who are also trained Peace Officers, to carry a weapon while on duty as an Arson Investigator. This Law supersedes any action this Board might take.

CONCEALED CARRY ARSON INVESTIGATOR/PEACE OFFICER POLICY: [Continued]

Trustee Robert Jacobs stated that Chief Grady suggested a Board Policy be established regarding this issue and incorporate it into the Board's Policy Manual.

Trustee Robert Jacobs directed Michelle Selvaggio to have the Attorney review the "SOG", submitted by Brian Adcock, authorizing an Arson Investigator to carry a weapon when he is involved in an arson investigation and/or the interview process. A weapon would not be allowed in a Station while on duty in the fire service.

The Board held an open discussion regarding the need for an Investigator to carry a gun on District property.

Trustee Daniel Rossi questioned the following verbiage used in the proposed "SOG": "any certified Arson Investigator". Trustee Rossi said he was under the impression this document was designed for Brian Adcock (the FFPD Arson Investigator), not "any certified Arson Investigator".

Engineer Kevin Brow mentioned that just because a person has gone through Arson classes, does not mean you have the authority to carry a weapon. This person needs to be "certified" as a Police Officer.

Trustee Robert Jacobs noted the Arson Investigator for the FFPD is appointed by the District.

Trustee Robert Jacobs stated the Board is not in a position to approve the "SOG Policy" draft at this time. The document will be forwarded to the Attorney for review.

PERSONNEL:

1. Discussion/Updates on Miscellaneous Personnel Items

Trustee Daniel Rossi advised the Board the negotiations with the Union are continuing and some progress has been made.

Asst. Chief Wilson noted the following:

- Lt. Wally Curtin will be returning to duty this week from his knee injury;
- The "Acting Battalion Chief" training will proceed for Lt. Curtin and Lt. Otte;
- The background check for Jim Finnegan is complete; and,
- The Pension Meeting for Lt. Chris Wolf is scheduled for September 4, 2014.

FINANCE:

1. Discussion/Possible Action on Renewal of Comprehensive IT Maintenance Contract
2. Discussion/Updates on Tentative Budget

No report.

MOBILE EQUIPMENT:

1. Discussion/Possible Action on New Ambulance Purchase

Asst. Chief Wilson apprised the Board the new Fleet Maintenance truck has arrived, the mobile lifts have been installed and are working well. The lifts were used immediately following their installation.

In reference to the possible purchase of a new ambulance, Asst. Chief Wilson stated he has obtained a basic cost from one ambulance vendor and will be meeting with a second vendor.

The Board held an open discussion regarding ambulance replacement costs and re-chassis costs.

COMMUNICATION:

No report.

REAL ESTATE:

Trustee Donald Lorenz advised the Board that he is still working on prices for the generator repairs.

MUSEUM & FFD HISTORICAL COMMITTEE:

1. Discussion/Updates on Memorial Site

Trustee Robert Jacobs stated the Memorial site is looking very good and that Jake Smith is researching the setting/mounting of the WTC artifact.

The Board concurred with Trustee Donald Lorenz that Chief Grady should have final approval on the completion of this project.

APPROVAL OF PURCHASE ORDERS:

None.

CORRESPONDENCE:

None.

TRUSTEE COMMENTS:

None.

POSSIBLE CLOSED SESSION PER STATUTE 5ILCS120/2C FOR THE PURPOSE OF DISCUSSING LITIGATION, COLLECTIVE BARGAINING, REAL ESTATE, AND PERSONNEL:

No requests.

ADJOURNMENT/RECESS:

At 5:56 P.M., a **Motion** was made by Trustee William F. Hoffmeister, seconded by Trustee Daniel Rossi that this meeting be adjourned. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: William F. Hoffmeister, Robert Jacobs, Donald Lorenz and Daniel Rossi. All in favor. Motion carried.

Michelle Selvaggio, Recording Secretary


Secretary, Board of Trustees

Transcription by: Carolyn J. Williams, Administrative Receptionist