

**FRANKFORT FIRE PROTECTION DISTRICT
FRANKFORT FIRE DEPARTMENT**

Minutes of the Regular Public Meeting of the Board of Trustees of the Frankfort Fire Protection District, Will County, Illinois, held at Fire Station Number One, 333 West Nebraska Street, Frankfort, Illinois, in said District at 5:00 P.M. on the 17th day of June 2014.

CALL TO ORDER:

The President called the meeting to order and asked for a roll call.

Upon the roll being called, the following Trustees answered present:
William F. Hoffmeister, Robert Jacobs, Donald Lorenz and Daniel Rossi.

Trustee Michael Kavanagh was absent from said meeting.

Chief Grady, Asst. Chief Wilson and Engineer Kevin Brow were also present.

PLEDGE OF ALLEGIANCE:

All present stood for the Pledge of Allegiance.

PUBLIC COMMENTS:

None.

APPROVAL OF THE MINUTES:

1. Regular BOT Meeting, May 20, 2014

A **Motion** was made by Trustee Robert Jacobs, seconded by Trustee William F. Hoffmeister to approve the Regular Meeting Minutes dated May 20, 2014, as presented. President Jacobs called for a voice vote. All in favor. Motion carried.

APPROVAL OF THE BILLS:

1. Board/Expenditure Report

Trustee Robert Jacobs questioned why Nuway Disposal Service is still listed on the Expenditure Journal and Asst. Chief Wilson explained that currently each station has its own contract and expiration date.

Chief Grady confirmed for Trustee Daniel Rossi that the monthly Trevarthan Landscaping bill for \$2,000.00 is for grass mowing and grooming at all five (5) stations.

A **Motion** was made by Trustee Daniel Rossi, seconded by Trustee William F. Hoffmeister, to authorize the payment of the Fire Service and Ambulance Fund bills, totaling \$339,527.74, as presented. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: William F. Hoffmeister, Robert Jacobs, Donald Lorenz and Daniel Rossi. All in favor. Motion carried.

CHIEF GRADY'S REPORT:

Chief Grady's written report was submitted to the Board.

Chief Grady highlighted the following items in his written report:

- Thanked Carolyn for filling-in at tonight's meeting for Michelle;
- FFPD will assist Mokena Fire Protection District with the funeral procession honoring Pvt. Aaron Toppen. The time-line is undetermined as of today;
- Operations at the recent house fire on June 11th in Arbury Hills went well. Battalion Chief Sean Fierce was the primary Commander and the response time was very quick. Upon arrival, guys went in ahead of the hose-line, at great personal risk, to rescue the occupants -- unfortunately, an elderly couple died due to smoke inhalation. The crew will be recommended for Recognition at the State level;
- Negotiations with the Union are on-going;
- Contract Firefighter/Paramedic Jonathon Weber is leaving to join the Highwood Fire Department. Jon started with the FFPD as a Cadet;
- In an effort to promote a new Disney movie entitled "Planes - Fire & Rescue", a Disney Pixar representative contacted Chief Grady and will provide promotional materials for the Junior Firefighter Camp and the July 3rd Frankfort Car Club Show, which the FFPD will be participating in with the 1938 American LaFrance and 1923 Model "T";
- The FFPD will also participate in the Frankfort Car Club's September 11th Memorial Program that is scheduled to begin at 7 P.M.; and,
- Donations are coming in for the Memorial and an order has been placed for twenty (20) bricks.

CHIEF OFFICER'S UPDATE:

Asst. Chief Wilson's written report was submitted to the Board.

Asst. Chief Wilson noted the following:

- The DCEO Grant Lighting information for Station 1 was added to the Board Packet for review by the Trustees.

PERSONNEL:

1. Discussion/Updates on Miscellaneous Personnel Items

Trustee Daniel Rossi advised the Board the Committee is awaiting additional information from the Union representatives. Negotiations are on-going.

Following an open discussion regarding the possible replacement for Lt. Chris Wolf, the Board directed Chief Grady to begin the process, but not hire.

Asst. Chief Wilson stated that at the recent Pension Board Meeting, Lt. Chris Wolf and his attorney requested more time to prepare for the Disability Hearing. Hopefully, the Hearing will be scheduled for July.

FINANCE:

1. Discussion/Possible Action on Renewal of 2014-2015 Kurtz Ambulance Contract
2. Discussion/Possible Action on Renewal of 2014-2015 CTC Contract

Trustee Daniel Rossi noted the renewal of the 2014-2015 Kurtz Ambulance Contract was reviewed at the last meeting and approval of said contract is listed on tonight's meeting agenda.

In reference to the possible renewal of the 2014-2015 CTC Contract, Chief Grady advised the Board that negotiations are "on-hold".

Chief Grady stated that Michelle has had discussions with "CCC", a local company, regarding their costs and capabilities. She stated "CCC" is very knowledgeable with Laserfische and it may be more beneficial to work with a local company. The only drawback with "CCC" is they are not familiar with how we do our back-up radio communications through the tower, but has a company that does that work.

Chief Grady said Michelle has done a stellar job in negotiating the best possible deals with these two (2) companies.

Per Asst. Chief Wilson, Michelle spoke with the Fire Chief at Orland Park and was told they (Orland Park) no longer does business with CTC.

Trustee Robert Jacobs noted that a lot of money is spent each month for the computer system maintenance.

Trustee Daniel Rossi confirmed that no action will take place at tonight's meeting regarding the CTC Contract.

ORDINANCE NO. 207: [Ordinance Approving the Execution of an Agreement with Kurtz Ambulance Service, Inc. for the Provision of Personnel to Serve on Behalf of the Frankfort Fire Protection District]

A **Motion** was made by Trustee Donald Lorenz, seconded by Trustee William F. Hoffmeister to approve Ordinance No. 207, as presented. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: William F. Hoffmeister, Robert Jacobs, Donald Lorenz and Daniel Rossi. All in favor. Motion carried.

RESOLUTION NO. 2014-05: [Resolution Approving in Tentative Form the Budget and Appropriation Ordinance for the Fiscal Year Beginning June 1, 2014 and ending May 31, 2015]

Chief Grady commented that financially the FFPD is in good shape and some money was left over from the recent budget year. He noted that Asst. Chief Wilson and Kristi have worked tirelessly on the new budget.

Chief Grady mentioned that "Impact Fees" are being generated due to the fact some building is going on, but it is at a slow, steady pace. Chief Grady said "Impact Fees" were collected at the front-end for the Meijer's store and that after a period of 12-14 months, following the opening of the Meijer's store, additional money will begin to come in.

Chief Grady noted that an "Assisted Living" facility is in the works for the property south of the Meijer's store and Dennis Merz is currently involved in the project.

A **Motion** was made by Trustee Daniel Rossi, seconded by Trustee William F. Hoffmeister to approve Resolution No. 2014-05, as presented. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: William F. Hoffmeister, Robert Jacobs, Donald Lorenz and Daniel Rossi. All in favor. Motion carried.

RESOLUTION NO. 2014-06: [Resolution Adopting the Prevailing Wage Rates for Laborers, Mechanics, and Other Public Works of the Frankfort Fire Protection District, Will County, Illinois]

A **Motion** was made by Trustee Robert Jacobs, seconded by Trustee Daniel Rossi to approve Resolution No. 2014-06, as presented. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: William F. Hoffmeister, Robert Jacobs, Donald Lorenz and Daniel Rossi. All in favor. Motion carried.

MOBILE EQUIPMENT:

Trustee William F. Hoffmeister advised the Board that Pierce is driving the new engine (E74) to the Conference in Springfield.

Asst. Chief Wilson apprised the Board that Ambulance 71 was towed (at Ford's expense) to the Ford dealership in Lyons for engine work which is covered under the Warranty. Terry's Ford in Peotone and Currie Motors Ford of Frankfort were unable to accommodate us due to their work loads.

Trustee Robert Jacobs agreed with Chief Grady that Eric Hall is doing a great job and uses good judgment.

COMMUNICATION:

Chief Grady reported on the following:

- The final testing phase of the new radio system at the Lincolnway Center is taking place;
- WESCOM's new center, located at the Plainfield Fire Station Campus, is scheduled to open mid-July; and,
- The Dispatchers at the Center are doing a good job. The dispatch turn-around time for May is better than 90%.

Chief Grady confirmed the following for Trustee Robert Jacobs:

If something catastrophic happened at the Lincolnway Center, the operation would automatically switch over to the Will County Center (Sheriff's Station) and WESCOM would be the backup. Orland Park can do "voice" transfers, if needed.

REAL ESTATE:

Trustee Donald Lorenz stated there was nothing new to report.

Chief Grady advised the Board that activity on the Memorial will start at the end of July.

WALGREENS ENGAGEMENT LETTER/LINCOLN-WAY TAXING COALITION:

Trustee William F. Hoffmeister informed the Board of the following:

All the major stores, and some smaller stores, protest their taxes each year and if the protest is over \$100,000.00, it goes through the Hearing process. The "Lincolnway Area Tax Coalition Group", which includes all the "taxing bodies" in the area, oppose these tax protests. School District 157C takes the lead position for the Group to protect the "taxing bodies". In the past, when legal fees are incurred, these costs are divided proportionately among the "taxing bodies". For example, District 157C pays 50%, District 210 pays 25%, and the remaining 25% is divided among the other "taxing bodies", per their tax rate.

WALGREENS ENGAGEMENT LETTER/LINCOLN-WAY TAXING COALITION: [Continued]

Walgreens has filed a tax protest for the two (2) stores within our boundaries and each requires a separate independent appraisal.

Per District 157C, the Frankfort Township Assessor and the Will County Supervisor of Assessors have requested the "Lincolnway Area Tax Coalition Group" pay the cost of one (1) of the two (2) appraisals at a discounted rate of \$2,500.00 each. In other words, 157C would pay \$1,250.00; 210 would pay \$625.00; and the remaining \$625.00 would be divided among the other "taxing bodies".

This is the first time the Group has been requested to pay for an appraisal. When legal fees are incurred, School District 157C usually funds the money and the various "taxing bodies" reimburses them.

The Group, led by School District 157C, will meet in October or November regarding this matter.

MUSEUM & FFD HISTORICAL COMMITTEE:

Chief Grady reported the LaFrance and Model T have been repaired and the building has been cleaned out.

Trustee Robert Jacobs apprised the Board that Parkview Church has requested the FFPD to participate in their Car Show on Saturday, June 21st. Chief Grady advised Trustee Robert Jacobs to speak to Jake Smith on Thursday regarding this matter.

APPROVAL OF PURCHASE ORDERS:

None.

CORRESPONDENCE:

Chief Grady mentioned a "Thank you/ Appreciation" letter was received from a gentleman who recently suffered and survived a heart attack.

Chief Grady advised that within our MABAS division and our department a "Tactical Medics Program" is being researched. Tactical Medics would be integrated more with the Police in different emergency situations.

TRUSTEE COMMENTS:

Trustee Daniel Rossi requested the following be placed on the July Agenda:

1. Policy for Arson Investigators, etc. and the applicable Fire Arms Carry Rules
2. District to possibly purchase Bricks for past and present Fire Chiefs

Trustee Donald Lorenz suggested to possibly include the Fire Chiefs from the Volunteer Department.

Asst. Chief Wilson stated Truck 75 and crews will be participating in an "Operating Tower Ladders" class offered by the Chicago Fire Department beginning tomorrow, June 18th, for three (3) days.

POSSIBLE CLOSED SESSION PER STATUTE 5ILCS120/2C FOR THE PURPOSE OF DISCUSSING LITIGATION, COLLECTIVE BARGAINING, REAL ESTATE, AND PERSONNEL:

No requests.

ADJOURNMENT/RECESS:

At 5:50 P.M., a **Motion** was made by Trustee William F. Hoffmeister, seconded by Trustee Robert Jacobs that this meeting be adjourned.

President Jacobs called for a voice vote upon said Motion. All in favor. Motion carried.

Carolyn J. Williams, Recording Secretary



Secretary, Board of Trustees

Recorded and transcribed by: Carolyn J. Williams, Administrative Receptionist