



# FRANKFORT FIRE PROTECTION DISTRICT

Special Meeting Minutes  
10:00 a.m. Friday, April 25, 2014  
Board of Fire Commissioners  
Fire Station One  
333 West Nebraska Street  
Frankfort, IL 60423

## I. CALL TO ORDER

## II. ROLL CALL

Present: Donna Vegter, Chairman  
Carol Ekdahl, Secretary  
Kelly Hayden

Also Present: Attorney Carolyn Clifford

## III. PUBLIC COMMENTS

- None

## IV. NEW BUSINESS

### 1. Attorney Carolyn Clifford - Status on state's hiring law.

Attorney Clifford presented the Commission with a copy of the Amendments to Senate Bill 2826 dated 3/14/2014 and pointed out some changes.

- Section 63 states any examination and testing procedure utilized shall be supported by appropriate validation evidence and shall comply with all applicable state and federal law.
- Section 68 - Minimum scores should be set by appointing authorities so as to demonstrate a candidate's ability to perform the essential functions of the job. The minimum score set by the commission shall be supported by appropriate validation evidence and shall comply with all applicable state and federal laws.
- Section 69 – The person's written examination shall be at or above the minimum score set by the commission and shall not be less than the minimum score. The commission shall prepare and keep a register of persons whose total score is not less the minimum score for passage and who have passed the physical ability examination.
- Section 83 – Minimum scores should be set by the JLMC so as to demonstrate a candidate's ability to perform the essential functions of the job. The minimum score set by the JLMC shall be supported by appropriate validation evidence and shall comply with all applicable state and federal laws. Applicants who score at or above the minimum passing score as set by the JLMC, including any applicable preference points, shall be placed on the master register of eligible by the JLMC.

Since the Bill has not been signed by the Governor, changes will not take effect until our next hiring in February 2016. Carolyn will keep us up to date.

2. Promotional Language in Union Contract

- Commissioner Carol Ekdahl would like the formula for the promotion process printed in the Union Contract. Attorney Carolyn Clifford agrees. Commissioner Ekdahl will compile the language and present to the contract committee.

Attorney Carolyn Clifford left the meeting at 11:10 a.m.

V. UNFINISHED BUSINESS

1. Future strategic and Legal Planning discussion

- Chairman Donna Vegter would like to compose a letter and send out to potential attorneys asking if they would be interested in representing the Commission. If so, to please send a packet with fire district experience and references.

VI. CLOSED SESSION

- None needed

VII. ADJOURNMENT

- A **motion** was made at 11:25 a.m. by Commissioner Carol Ekdahl, seconded by Commissioner Kelly Hayden to:  
“**Adjourn the Meeting.**”

The Chairman directed the secretary to call the roll for the vote. Upon the roll being called the following commissioners voted:

AYE: Carol Ekdahl, Kelly Hayden and Donna Vegter  
NAY: None  
ABSENT: None

The chairman declared the motion carried and meeting adjourned.

Bonnie Merritt, Recording Secretary

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Carol Ekdahl  
Secretary, Board of Fire Commissioners