

FRANKFORT FIRE PROTECTION DISTRICT
FRANKFORT FIRE DEPARTMENT

Minutes of the Regular Public Meeting of the Board of Trustees of the Frankfort Fire Protection District, Will County, Illinois, held at Fire Station Number One, 333 West Nebraska Street, Frankfort, Illinois, in said District at 5:00 P.M. on the 9th day of December 2014.

CALL TO ORDER:

The President called the meeting to order and asked for a roll call.

Upon the roll being called, the following Trustees answered present:
William F. Hoffmeister, Robert Jacobs, Michael Kavanagh, Donald Lorenz and Daniel Rossi.

Chief Grady and Asst. Chief Wilson were also present.

PLEDGE OF ALLEGIANCE:

All present stood for the Pledge of Allegiance.

PUBLIC COMMENTS:

None.

APPROVAL OF THE MINUTES:

1. Regular BOT Meeting, November 18, 2014
2. Semi-Annual Review of Closed Session Minutes

A **Motion** was made by Trustee Michael Kavanagh, seconded by Trustee Donald Lorenz to approve the Regular Meeting Minutes dated November 18, 2014, as presented. President Jacobs called for a voice vote. All in favor. Motion carried.

A **Motion** was made by Trustee Michael Kavanagh, seconded by Trustee William F. Hoffmeister not to release the Closed Session Minutes, as presented. President Jacobs called for a voice vote. All in favor. Motion carried.

APPROVAL OF THE BILLS:

1. Board/Expenditure Report

A **Motion** was made by Trustee William F. Hoffmeister, seconded by Trustee Michael Kavanagh, to authorize the payment of the Fire Service and Ambulance Fund bills, totaling \$205,225.55, as presented. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: William F. Hoffmeister, Robert Jacobs, Michael Kavanagh, Donald Lorenz and Daniel Rossi. All in favor. Motion carried.

CHIEF GRADY'S REPORT:

1. Will County 911 Intergovernmental Agreement
2. Update on ISO Rating
3. Discussion on Levy

Chief Grady's written report was submitted to the Board.

Chief Grady requested President Jacobs execute the Will County 911 Grant for \$26,507.00.

CHIEF GRADY'S REPORT: [Continued]

Chief Grady advised the Board that some of the Will County 911 Grant funding could be used for "in-house" projects, per the Director, and any remaining funds would be used to off-set the Lincolnway Center costs, as well as the purchase of new "MDT"s.

Chief Grady highlighted the following:

- The latest "ladder testing" Certificates will be forwarded to Irene at ISO and to our insurance company upon receipt;
- "Thanked" Dennis for his participation in the Village's Tree Lighting event;
- "Wreaths Across America" will take place this weekend at the Abraham Lincoln Cemetery;
- The installation of the Memorial plaque and stone around the base of the WTC artifact will be completed soon. The next phase of this project will focus on fund-raising for the military plaques and that will begin next year;
- The wake for Dale Karlson (Orland Park Vol. Fireman and Trustee) is next weekend;
- He (Chief) attended the wake for the wife of Peter Neilson (founder of Paratech), who passed away suddenly;
- The FFPD has received just under \$2.3 million in "Grant" awards over the years; and,
- Received Mark Madonia's Letter of Resignation from the Kurtz Contract.

In reference to staffing, and speaking personally, Trustee Robert Jacobs said he knows that Chief Grady and Asst. Chief Wilson will do what needs to be done to keep "Operations" running smoothly. Asst. Chief Wilson assured the Board that staffing plans are in place, if needed.

CHIEF OFFICER'S UPDATE:

Asst. Chief Wilson's written report was submitted to the Board.

Asst. Chief Wilson advised that the generator is in and the project is moving forward. Kara Plumbing installed the gas line from the generator to the gas meter and Nicor has indicated that due to the amount of usage, a 2" line is required from Route 45 to the gas meter. Currently waiting on Nicor.

Trustee Donald Lorenz commented that he was not pleased with Kara Plumbing due to the fact the cost of the 2" gas supply line, required by Nicor, should have been included in Kara Plumbing's price from the onset.

Asst. Chief Wilson gave the following updates:

- In contact with Timm Electric regarding generator progress;
- Furnace "PM's" being done at all stations;
- The new BC car has been delivered; and
- The ambulance has been ordered.

Trustee Robert Jacobs requested Asst. Chief Wilson to follow-up on the status of the "dry system".

PERSONNEL:

1. Discussion/Updates on Miscellaneous Personnel Items

Trustee Daniel Rossi apprised the Board that another negotiations meeting is scheduled for tomorrow and per Asst. Chief Wilson, the negotiations are 99.5% completed. Once the final copy of the Agreement is available, it will be forwarded to the Trustees for their review, discussion and/or possible action.

Trustee Daniel Rossi advised that other personnel issues in the Department are being addressed by the Administration.

INSURANCE BENEFIT:

1. Application for PSEBA

Michelle Selvaggio informed the Board an application for PSEBA was received from Chris Wolf and the FFPD is currently waiting for a "release of information" from Chris.

Trustee Daniel Rossi explained that Chris Wolf is requesting the District pay his health insurance while he is on Disability Pension. Trustee Rossi advised that the final decision on this request (application) lies with the Board of Trustees and suggested discussing this matter with our attorneys after all the documents have been received and reviewed. Trustee Robert Jacobs added that legal counsel is needed regarding the definition of a "catastrophic injury".

Chief Grady clarified that Chris Wolf needs to sign a "release" authorizing the Pension Board to release the documents to the Board of Trustees.

The Board held a brief discussion regarding this matter.

FINANCE:

1. Discussion/Possible Action on Pension Actuarial Funding
2. Discussion/Possible Action on Pension Funding Policy

Trustee Michael Kavanagh confirmed with Trustee Daniel Rossi that the funding of the Pension will be scheduled for discussion at a Special Meeting.

Chief Grady stated Attorney Carolyn Clifford would like to see the FFPD adopt a "Pension Funding Policy", but it is not a requirement.

The Board agreed to schedule a Special Meeting in January, 2015, to address/discuss the issue of a "Pension Funding Policy".

Trustee Robert Jacobs mentioned the Pension Board has a "Pension Funding Policy". Trustee Daniel Rossi explained their Policy encompasses "advisory recommendations" based on the Actuarial figures each year and establishes the Investment Assumptions accordingly.

Chief Grady suggested meeting with our Fire District's Attorney to obtain their perspective on a "Pension Funding Policy". The District needs to be cautious on a Policy that dictates meeting the Actuarial recommendation for Pension funding each year.

ORDINANCE #210: [An Ordinance for Levying and Assessing of Taxes for the Frankfort Fire Protection District, Will County, Illinois for the Year 2014]

Chief Grady noted foreclosures and vacancies have been a factor with the "EAV" going down.

Trustee Robert Jacobs mentioned the new Senior Living facility under construction on Wolf Road will be a "for-profit" business.

In a recent conversation with the Chief of Orland Park, Chief Grady reported there was no major increase in their call volume. Asst. Chief Wilson stated the FFPD answers calls to the Gateway subdivision several times a day.

In reference to the Levy, Chief Grady stated \$780,000.00 is the minimum committed amount for the Pension -- even though the Pension Board requested \$1.2 million -- we have exceeded the minimum Statutory Requirement of \$400,000.00.

ORDINANCE #210: [Continued]

Trustee Daniel Rossi confirmed that the amount "levied" for the Pension Fund is the minimum "committed" contribution to be made, but the Board has the option of additional funding, if available.

Trustee Michael Kavanagh expressed the following concerns:

- The amount of investment dollars lost on the difference between the \$1.2 million requested and the \$780,000.00 "levied" amount; and,
- The "stretching out" of the "unfunded liability" -- if or when the "100% funded" level would be attained.

Trustee Daniel Rossi suggested the Finance Committee meet with the Frankfort Township Assessor to research ways of obtaining additional tax dollars for the Pension Fund, if possible.

Trustee Robert Jacobs reiterated that Ordinance #210 is for the "Levying and Assessing of Taxes for the Frankfort Fire Protection District" in the amount of \$10,298,618.82, of which \$780,000.00 is committed to the Pension Fund.

A **Motion** was made by Trustee Daniel Rossi, seconded by Trustee William F. Hoffmeister to adopt Ordinance #210, as presented. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: William F. Hoffmeister, Robert Jacobs, Donald Lorenz and Daniel Rossi. Trustee Michael Kavanagh voted nay. Motion carried - the Ordinance is adopted.

MOBILE EQUIPMENT:

1. Discussion/Possible Action on Disposition of 1988 Spartan Pumper/Training Engine

Trustee William F. Hoffmeister advised the Board of the following information:

- The new Battalion Chief's car has been delivered;
- The ambulance has been ordered; and,
- Action is needed to retire/dispose of the Training Engine.

Asst. Chief Wilson added that the 1988 Spartan Pumper is no longer used for Training and has some maintenance issues.

Asst. Chief Wilson suggested donating said Pumper to the "IFSI" in exchange for tuition training credits for Fire Service classes. The dollar value of the Pumper has yet to be determined and will advise the Board when the dollar value is agreed upon.

RESOLUTION # 2014-11: [Resolution Authorizing the Disposition of Personal Property No Longer Needed for Fire Protection Purposes - 1988 Spartan Pumper/Training Engine]

A **Motion** was made by Trustee Donald Lorenz, seconded by Trustee William F. Hoffmeister, to approve Resolution #2014-11, as presented. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: William F. Hoffmeister, Robert Jacobs, Michael Kavanagh, Donald Lorenz and Daniel Rossi. All in favor. Motion carried.

COMMUNICATION:

Trustee Michael Kavanagh reported that BC Fierce is still working on the new Radio System (P1) -- it has some issues and is basically, a work in progress .

Asst. Chief Wilson stated additional "receive sites" were added to the Water Tower by Station 2, in order to eliminate dead spots, at no extra cost to the FFPD.

REAL ESTATE:

Nothing to report.

MUSEUM & FFD HISTORICAL COMMITTEE:

Nothing new to report.

APPROVAL OF PURCHASE ORDERS:

1. Tiger Direct, \$5,430.13 (Replacement of XP Computers)

Trustee Robert Jacobs informed the Board that Microsoft will no longer support the current XP Software, thus, nine (9) replacement computers are needed.

A **Motion** was made by Trustee Michael Kavanagh, seconded by Trustee Donald Lorenz to approve the Tiger Direct purchase order for the replacement of nine (9) XP Computers, in the amount of \$5,430.13, as presented. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: William F. Hoffmeister, Robert Jacobs, Michael Kavanagh, Donald Lorenz and Daniel Rossi. All in favor. Motion carried.

CORRESPONDENCE:

None.

TRUSTEE COMMENTS:

Asst. Chief Wilson mentioned Eric Hall, our Mechanic, is having ankle surgery on Monday due to a non-related work injury and is expected to be off from work about 6-8 weeks. Kevin Linhart is assisting with repairs and all work is caught up. In the event of major repairs, Chief Engledow, of New Lenox, will send his mechanic to help out.

Asst. Chief Wilson stated Eric has been with the FFPD for a year now, is a very honest and conscientious employee, and is the "right person for the job".

Asst. Chief Wilson confirmed for Trustee Daniel Rossi that the Village of Frankfort recently passed an Ordinance prohibiting organizations from soliciting on streets/corners with speed limits over 35 miles per hour for safety reasons. This could have an effect on the FFPD's "Pass the Boot" event.

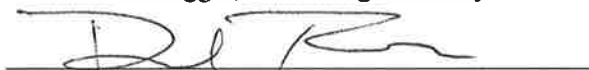
POSSIBLE CLOSED SESSION PER STATUTE 5ILCS120/2C FOR THE PURPOSE OF DISCUSSING LITIGATION, COLLECTIVE BARGAINING, REAL ESTATE AND PERSONNEL:

None requested.

ADJOURNMENT/RECESS:

At 6:05 P.M., a **Motion** was made by Trustee Daniel Rossi, seconded by Trustee William F. Hoffmeister that this meeting be adjourned. President Jacobs called for a voice vote. All in favor. Motion carried.

Michelle Selvaggio, Recording Secretary



Secretary, Board of Trustees

Transcription by: Carolyn J. Williams, Administrative Receptionist