

**FRANKFORT FIRE PROTECTION DISTRICT
FRANKFORT FIRE DEPARTMENT**

Minutes of the Regular Public Meeting of the Board of Trustees of the Frankfort Fire Protection District, Will County, Illinois, held at Fire Station Number One, 333 West Nebraska Street, Frankfort, Illinois, in said District at 5:00 P.M. on the 20th day of January 2015.

CALL TO ORDER:

The President called the meeting to order and asked for a roll call.

Upon the roll being called, the following Trustees answered present:
William F. Hoffmeister, Robert Jacobs, Michael Kavanagh, Donald Lorenz and Daniel Rossi.

Chief Grady, Asst. Chief Wilson and Larry Nice, Sr., were also present.

PLEDGE OF ALLEGIANCE:

All present stood for the Pledge of Allegiance.

PUBLIC COMMENTS:

None.

APPROVAL OF THE MINUTES:

1. Regular BOT Meeting, December 9, 2014
2. Special BOT Meeting, December 22, 2014

A **Motion** was made by Trustee Robert Jacobs, seconded by Trustee Donald Lorenz to approve the Regular Meeting Minutes dated December 9, 2014, as presented. President Jacobs called for a voice vote. All in favor. Motion carried.

A **Motion** was made by Trustee Michael Kavanagh, seconded by Trustee Daniel Rossi to approve the Special Meeting Minutes dated December 22, 2014, as presented. President Jacobs called for a voice vote. All in favor. Motion carried.

APPROVAL OF THE BILLS:

1. Board/Expenditure Report

A **Motion** was made by Trustee Daniel Rossi, seconded by Trustee Michael Kavanagh, to authorize the payment of the Fire Service and Ambulance Fund bills, totaling \$196,018.31, as presented. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: William F. Hoffmeister, Robert Jacobs, Michael Kavanagh, Donald Lorenz and Daniel Rossi. All in favor. Motion carried.

CHIEF GRADY'S REPORT:

1. Approval of New Hire Firefighter/Medic Candidate

Chief Grady's written report was submitted to the Board.

Chief Grady acknowledged the presence of Larry Nice, Sr., at this meeting and the fact he was recently elected to the position of Trustee for the Foundation.

CHIEF GRADY'S REPORT: [Continued]

Chief Grady advised the Board that Robert Price has been fully processed and he (Chief Grady) will be requesting the Board's permission to hire him.

Chief Grady stated the projected official hire date is Monday, February 2nd. In addition to doing several weeks of daytime training with the FFPD, Mr. Price will also be attending evening and weekend training at the Academy. Mr. Price was a Marine, is currently a mechanic in Beecher, is also on the Beecher Fire Dept. part-time and would like to stay with the Beecher Dept. as a part-time, paid-per-call volunteer, when not on full-time duty with the FFPD.

Chief Grady "thanked" Trustees Robert Jacobs and Daniel Rossi for meeting with the candidates.

Chief Grady informed the Board that Asst. Chief Wilson will re-establish the practice of having "department" meetings, with the respective personnel, to review/discuss current procedures, as well as the development of new ideas.

Chief Grady highlighted the following:

- The installation of the Memorial plaque will be done in the Spring;
- Any donations received by the FFPD are being directed to the Memorial Fund for additional enhancements and maintenance; and,
- Eric Hall calls in frequently and is doing well. He is a "good guy" and has a "great professional work ethic".

Asst. Chief Wilson added that Lt. Kevin Linhart has been handling the necessary work. So far, no vehicle repairs have been outsourced to New Lenox or Mokena.

CHIEF OFFICER'S UPDATE:

Asst. Chief Wilson's written report was submitted to the Board.

Asst. Chief Wilson reiterated that last week he was with FSI, in Champaign, re-developing curriculum programs for Fire Officers in the future.

PERSONNEL:

1. Discussion/Updates on Miscellaneous Personnel Items
2. Discussion on Application for PSEBA

Trustee Daniel Rossi apprised the Board that the Union Contract has been completed and is in operation. He noted the changes in staffing and the repositioning of equipment has been well received by the fire personnel.

Trustee Daniel Rossi stated that he and Trustee Robert Jacobs met with the Administrative Staff and are impressed with them and their work ethics.

In reference to the PSEBA Application, Trustee Daniel Rossi suggested scheduling a Special Meeting to discuss this matter.

Chief Grady noted that as of today, the FFPD is down to six (6) members on the Kurtz Contract.

The Board directed Chief Grady to extend the offer of employment to Robert Price.

PERSONNEL: [Continued]

Asst. Chief Wilson mentioned that "station picks" will be taking place, whereby the "company" officers will be moved around. Also, the "company" officers will be compiling lists for "station maintenance/repairs" during January and February.

FINANCE:

1. Discussion on Pension Funding

Nothing new to report.

MOBILE EQUIPMENT:

1. Discussion/Update on Disposed 1988 Spartan Pumper/Training Engine to IFSI

Asst. Chief Wilson reported the new ambulance is still at the factory. The estimated delivery date is sometime in May.

Asst. Chief Wilson stated the 1988 Spartan Pumper was valued at \$10,000.00. The FFPD will receive a tuition credit in that amount, to be used at IFSI, by FFPD personnel, within a three (3) year period.

Chief Grady added the FFPD will maintain insurance on the Pumper, until such time the IFSI takes physical possession of the vehicle. Both parties (FFPD and IFSI) have agreed the vehicle transfer is considered an "as is" transaction.

Asst. Chief Wilson apprised the Board that Truck 2 is back from the factory, at no cost to the FFPD. Eric originally discovered the structural problem with the ladder support while doing a "PM" and is handling the matter.

COMMUNICATION:

Trustee Michael Kavanagh reported there are some new issues the CAD System.

Chief Grady updated the Board on the issues that were recently discussed at the Dispatch Meeting. The old "IWIN" cards are still working for the FFPD. There is discussion to go back to the old "IWIN" card System because Motorola does not move very quickly. It is being addressed aggressively at the County level, at Lincolnway and at WESCO.

REAL ESTATE:

Trustee Donald Lorenz requested a cost comparison between last year and this year for the electric expenses, including bulbs, for all stations.

Trustee Robert Jacobs stated he would meet with Kristi regarding said request.

Asst. Chief Wilson updated the Board on the placement of the required gas line and the method of installation for the new generator at Station 3.

MUSEUM & FFD HISTORICAL COMMITTEE:

Larry Nice, Sr. reported that everything is good - nothing new to report.

Chief Grady noted a standard hanging heater was recently replaced in the Museum.

APPROVAL OF PURCHASE ORDERS:

1. Air One Equipment, \$6,575.00 [SCBA Replacement Items]

Asst. Chief Wilson stated this expense is in the Budget.

A **Motion** was made by Trustee Michael Kavanagh, seconded by Trustee Daniel Rossi to approve the Air One Equipment purchase order, in the amount of \$6,575.00, as presented. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: William F. Hoffmeister, Robert Jacobs, Michael Kavanagh, Donald Lorenz and Daniel Rossi. All in favor. Motion carried.

CORRESPONDENCE:

Trustee Robert Jacobs noted the letter from State Representative Renee Kosel was included in the Board's packet of information.

Chief Grady stated the FFPD had a very good working relationship with Renee and is sure her replacement (Margo McDermed), will continue in the same manner.

TRUSTEE COMMENTS:

It was noted that Battalion Chief Sean Fierce recently received his Bachelors Degree.

POSSIBLE CLOSED SESSION PER STATUTE 5ILCS120/2C FOR THE PURPOSE OF DISCUSSING LITIGATION, COLLECTIVE BARGAINING, REAL ESTATE AND PERSONNEL:

At 5:35 P.M. a **Motion** was made by Trustee Daniel Rossi, seconded by Trustee Michael Kavanagh that the Board meet in Closed Session for the purpose of discussing Litigation, Real Estate, Personnel and any other Frankfort Fire Protection District business that is allowed to be discussed in Closed Session under the Open Meetings Act. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: William F. Hoffmeister, Robert Jacobs, Michael Kavanagh, Donald Lorenz and Daniel Rossi. All in favor. Motion carried.

At 7:10 P.M. a **Motion** was made by Trustee William F. Hoffmeister, seconded by Trustee Donald Lorenz to reconvene the Regular Board Meeting. President Jacobs called for a voice vote. All in favor. Motion carried.

POSSIBLE ACTION TAKEN FROM CLOSED SESSION:

As a result of the Closed Session, the following actions were taken:

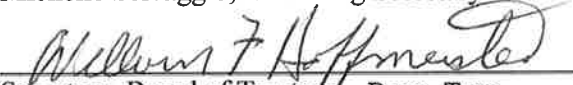
A **Motion** was made by Trustee Michael Kavanagh, seconded by Trustee William F. Hoffmeister to schedule a Special Board Meeting for January 29, 2015, 10:00 A.M., at Station 1, to address the request for PSEBA Benefits from Lt. Christopher Wolf. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: William F. Hoffmeister, Robert Jacobs, Michael Kavanagh, Donald Lorenz and Daniel Rossi. All in favor. Motion carried.

A **Motion** was made by Trustee Michael Kavanagh, seconded by Trustee Donald Lorenz to approve the Administrative Benefit Package as discussed. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: William F. Hoffmeister, Robert Jacobs, Michael Kavanagh, Donald Lorenz and Daniel Rossi. All in favor. Motion carried.

ADJOURNMENT/RECESS:

At 7:15 P.M., a **Motion** was made by Trustee Daniel Rossi, seconded by Trustee Michael Kavanagh that this meeting be adjourned. President Jacobs called for a voice vote. All in favor. Motion carried.

Michelle Selvaggio, Recording Secretary


Secretary, Board of Trustees Pro-Tem

Transcription by: Carolyn J. Williams, Administrative Receptionist