

**FRANKFORT FIRE PROTECTION DISTRICT
FRANKFORT FIRE DEPARTMENT**

Minutes of the Regular Public Meeting of the Board of Trustees of the Frankfort Fire Protection District, Will County, Illinois, held at Fire Station Number Three, 24420 S. LaGrange Road, Frankfort, Illinois, in said District at 5:15 P.M., on the 15th day of October 2019.

CALL TO ORDER:

The meeting was called to order and a roll call was taken.

Upon the roll being called, the following Trustees answered present:

William F. Hoffmeister, Robert Jacobs and Larry Nice.

Chief Bob Wilson, DC Sean Fierce, AC Paul Kinsella, Frankfort Police Sgt. Scott Potter and many of the award recipients and their families were also in attendance.

Trustees Michael Kavanagh and Daniel Rossi were absent from said meeting.

A **Motion** was made by Trustee Robert Jacobs, seconded by Trustee Larry Nice, to appoint William F. Hoffmeister as Secretary Pro-Tem for said meeting. President Jacobs called for a voice vote. All in favor. Motion carried.

PLEDGE OF ALLEGIANCE:

All present stood for the Pledge of Allegiance.

PUBLIC COMMENTS:

None.

FIREFIGHTER COMMENDATION AWARDS:

1. Life Safety Award Presentations

Chief Wilson welcomed all present and explained the reasons for the commendations. DC Fierce and AC Kinsella assisted with the presentation of the following awards:

IDPH YEARS OF SERVICE FROM SILVER CROSS
UNIT CITATIONS (the 4 incidents were recognized at the Silver Cross Calls Awards Banquet)
AWARD OF VALOR to Bill Kramer (Dive Team member)

At 5:37 P.M., the meeting continued in the small classroom. The three (3) Trustees, BC Jeremy Stukel, Lt. Kevin Brow and Carolyn Williams were also in attendance.

APPROVAL OF THE MINUTES:

1. Regular BOT Meeting, September 17, 2019

A **Motion** was made by Trustee Robert Jacobs seconded by Trustee William F. Hoffmeister, to approve the Regular Meeting Minutes dated September 17, 2019, as presented. President Jacobs called for a voice vote. All in favor. Motion carried.

APPROVAL OF THE BILLS:

1. Board/Expenditure Report

A **Motion** was made by Trustee William F. Hoffmeister, seconded by Trustee Larry Nice, to authorize payment of the Fire Service and Ambulance Fund bills, totaling \$142,269.50, as presented. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: William F. Hoffmeister, Robert Jacobs and Larry Nice. All in favor. Motion carried.

PERSONNEL:

1. Discussion/Updates on Miscellaneous Personnel Items

Nothing new to report.

FINANCE:

Nothing new to report.

RESOLUTION #2019-05: [Resolution of the Board of Trustees of the Frankfort Fire Protection District, Will County, Illinois, Determining Amount of Money, Exclusive of Election Costs, Estimated to be Necessary to be Raised by Taxation for the Year 2019]

1. Discussion/Possible Action on Levy

A **Motion** was made by Trustee William F. Hoffmeister, seconded by Trustee Larry Nice, to adopt Resolution #2019-05, as presented. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: William F. Hoffmeister, Robert Jacobs and Larry Nice. All in favor. Motion carried.

INTERGOVERNMENTAL AGREEMENT – IMAGE TREND:

1. Discussion/Possible Approval on IGA between Frankfort, Manhattan, Mokena and New Lenox

AC Kinsella stated there would be a considerable cost savings by participating with the other Districts in the purchase of the Image Trend Records Management Software program.

A **Motion** was made by Trustee Larry Nice, seconded by Trustee William F. Hoffmeister, to adopt the Intergovernmental Agreement between Frankfort, Manhattan, Mokena and New Lenox, as presented. President Jacobs called for roll call vote: upon the roll being called, the following Trustees voted aye: William F. Hoffmeister, Robert Jacobs and Larry Nice. All in favor. Motion carried.

MOBILE EQUIPMENT:

AC Kinsella advised the Board of the following:

- The chassis is on order for the ambulance. Hopefully, this re-chassis ambulance would be back in-service in February or March of 2020; and,
- Looking to sign an order contract for the new Ladder Truck in January or February of 2020.

COMMUNICATION:

Nothing new to report.

REAL ESTATE:

Nothing new to report.

MUSEUM & FFD HISTORICAL COMMITTEE:

Nothing new to report.

APPROVAL OF PURCHASE ORDERS:

1. Air One Equipment, \$8,250.00 [10 SCBA Bottles]
2. Communications Direct, \$27,600.00 [8 Cad Computers & Docks]
3. Dura-Tech, \$20,500.00 [30 Desktop Computers]

AC Kinsella noted an SCBA Bottle has a 15-year life span.

A **Motion** was made by Trustee Larry Nice, seconded by Trustee William F. Hoffmeister, to approve the Air One Equipment purchase order for 10 SCBA Bottles, in the amount of \$8,250.00, as presented. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: William F. Hoffmeister, Robert Jacobs and Larry Nice. All in favor. Motion carried.

Trustee Jacobs stated this equipment will bring the fleet computers up to date.

A **Motion** was made by Trustee Larry Nice, seconded by Trustee William F. Hoffmeister, to approve the Communications Direct purchase order for 8 Cad Computers & Docks, in the amount of \$27,600.00, as presented. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: William F. Hoffmeister, Robert Jacobs and Larry Nice. All in favor. Motion carried.

A **Motion** was made by Trustee William F. Hoffmeister, seconded by Trustee Larry Nice, to approve the Dura-Tech purchase order for 30 Desktop Computers, in the amount of \$20,500.00, as presented. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: William F. Hoffmeister, Robert Jacobs and Larry Nice. All in favor. Motion carried.

CORRESPONDENCE:

None received.

TRUSTEE COMMENTS:

Trustees Larry Nice and Robert Jacobs extended their congratulations to all the Award winners.

POSSIBLE CLOSED SESSION PER STATUTE 5ILCS120/2C FOR THE PURPOSE OF DISCUSSING LITIGATION, COLLECTIVE BARGAINING, REAL ESTATE AND PERSONNEL:

None requested.

ADJOURNMENT/RECESS:

At 5:41 P.M., a **Motion** was made by Trustee Larry Nice, seconded by Trustee William F. Hoffmeister, that this meeting be adjourned. President Jacobs called for a voice vote. All in favor. Motion carried.

Michelle Selvaggio, Recording Secretary

Secretary, Board of Trustees

Transcription by: Carolyn J. Williams, Administrative Receptionist