

FRANKFORT FIRE PROTECTION DISTRICT
FRANKFORT FIRE DEPARTMENT

Minutes of the Regular Public Meeting of the Board of Trustees of the Frankfort Fire Protection District, Will County, Illinois, held at Fire Station Number One, 333 W. Nebraska Street, Frankfort, Illinois, in said District at 5:00 P.M., on the 19th day of February 2019.

CALL TO ORDER:

The meeting was called to order and a roll call was taken.

Upon the roll being called, the following Trustees answered present:
William F. Hoffmeister, Robert Jacobs, Michael Kavanagh, Larry Nice and Daniel Rossi.

Chief Bob Wilson, DC Sean Fierce, AC Paul Kinsella, LT. George Heinen, Local 4338 Union President - ENG/EMT Nick Sunzere, ENG/EMT Phil Scaletta, FF/EMT Dave Scanlan and Margaret Farina were also in attendance.

PLEDGE OF ALLEGIANCE:

All present stood for the Pledge of Allegiance.

PUBLIC COMMENTS:

ENG/EMT Nick Sunzere "thanked" the District for his use of the facilities at Station 3.

Margaret Farina (candidate for Frankfort Village Trustee) explained that she was attending this meeting to become more familiar with the Fire District.

APPROVAL OF THE MINUTES:

1. Regular BOT Meeting, January 15, 2019

A **Motion** was made by Trustee Robert Jacobs, seconded by Trustee Larry Nice, to approve the Regular Meeting Minutes dated January 15, 2019, as presented. President Jacobs called for a voice vote. All in favor. Motion carried.

APPROVAL OF THE BILLS:

1. Board/Expenditure Report

A **Motion** was made by Trustee William F. Hoffmeister, seconded by Trustee Daniel Rossi, to authorize payment of the Fire Service and Ambulance Fund bills, totaling \$526,329.75, as presented. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: William F. Hoffmeister, Robert Jacobs, Michael Kavanagh, Larry Nice and Daniel Rossi. All in favor. Motion carried.

PERSONNEL:

1. Discussion/Updates on Miscellaneous Personnel Items

AC Kinsella advised the Board the two (2) new hires, Kyle Cayton and Nate Schraeger, have been assigned to Station 2 until June.

FINANCE:

1. Discussion/Updates on US Route 30 Project (Opticom)

DC Fierce informed the Board that invoices totaling \$33,807.03 were just received from the IL Dept. of Transportation, for the “Opticom” relocation/construction work performed six years ago, for the Route 30 Expansion Project. An IGA between the FFPD and the State of IL was executed in 2011 outlining cost responsibility for the work that was to be performed in 2012 and 2013. He mentioned that the Village of Frankfort recently received an invoice for their portion of the Route 30 Expansion Project also.

Chief Wilson stated the Village is scrutinizing their bill from the State. The idea of not paying the bill has been brought up, but the possible legal costs could be prohibitive.

DC Fierce added that he has a copy of the entire bill and the costs for the FFPD were “separated out”.

Trustee Kavanagh suggested these costs be investigated and confirmed before payment is made.

Trustee Jacobs reiterated that the \$33,807.03 expenditure was included in the “Approval of Bills” portion of tonight’s meeting and suggested a purchase order be placed on next month’s Agenda for approval. The Board concurred.

MOBILE EQUIPMENT:

AC Kinsella reported the re-chassis of the ambulance may be completed by mid-March. The new Horton Ambulance has been “in-service” since the beginning of the year and all is good.

COMMUNICATION:

1. Discussion/Updates on Dispatch

DC Fierce stated he attended the Laraway Operations meeting today. The new Director conducted the meeting and provided “feedback” from the various meetings with all the Departments and personnel. She presented a list of inadequacies of the Center, cited by various Departments, and a plan of action.

In reference to Orland Park Dispatch, he (DC Fierce) will be meeting with Mokena and New Lenox regarding the possible migration of the Lincoln-Way Area Fire Dispatch group (the 5 Lincolnway area Departments) to Orland.

Chief Wilson advised that Attorney Shawn Flaherty is drafting a letter regarding the possible exit from the Laraway Communications Center. He (Chief Wilson) also updated the Board on radio issues that may be of concern, if the move to Orland occurs. In addition, he recently attended a meeting, whereby Mayor Baldermann of New Lenox (Chairman of the G31 Dispatch Agency) shared concerns he has heard from other agencies.

REAL ESTATE:

DC Fierce noted the following would be addressed at the March meeting:

- General repairs are needed in several areas; and,
- The landscape contract is up for renewal.

MUSEUM & FFD HISTORICAL COMMITTEE:

No report.

APPROVAL OF PURCHASE ORDERS:

1. Interstate Emergency Vehicles, \$5,536.00 [Replace Broken MSA TIC]

A **Motion** was made by Trustee Daniel Rossi, seconded by Trustee Larry Nice, to approve the Interstate Emergency Vehicles purchase order to replace a broken MSA TIC for Squad 71, in the amount of \$5,536.00, as presented. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: William F. Hoffmeister, Robert Jacobs, Michael Kavanagh, Larry Nice and Daniel Rossi. All in favor. Motion carried.

CORRESPONDENCE:

DC Fierce stated the FFPD would have a booth at the "Frankfort Community Showcase" on March 16. This event will be held at the Lincolnway East Fieldhouse.

Chief Wilson mentioned that he, along with Police Chief Burica, ran with the torch for the Frankfort Kiwanis Special Olympics event this past Saturday.

TRUSTEE COMMENTS:

None.

POSSIBLE CLOSED SESSION PER STATUTE 5ILCS120/2C FOR THE PURPOSE OF DISCUSSING LITIGATION, COLLECTIVE BARGAINING, REAL ESTATE AND PERSONNEL:

1. Review of Step 2 Grievance Filed on Behalf of Local 4338

At 5:24 P.M., a **Motion** was made by Trustee Larry Nice, seconded by Trustee William F. Hoffmeister, that the Board meet in Closed Session for the purpose of discussing Litigation, Real Estate, Personnel and any other Frankfort Fire Protection District business that is allowed to be discussed in Closed Session under the Open Meetings Act. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: William F. Hoffmeister, Robert Jacobs, Michael Kavanagh, Larry Nice and Daniel Rossi. All in favor. Motion carried.

At 6:53 P.M., a **Motion** was made by Trustee Daniel Rossi, seconded by Trustee William F. Hoffmeister, to reconvene the Regular Board Meeting. President Jacobs called for a voice vote. All in favor. Motion carried.

POSSIBLE ACTION ON ITEMS DISCUSSED IN CLOSED SESSION:

As a result of the Closed Session, the Board will tender a written response regarding the Step 2 Grievance, as per the Contract requirements.

ADJOURNMENT/RECESS:

At 6:54 P.M., a **Motion** was made by Trustee Larry Nice, seconded by Trustee Daniel Rossi, that this meeting be adjourned. President Jacobs called for a voice vote. All in favor. Motion carried.

Michelle Selvaggio, Recording Secretary



Secretary, Board of Trustees

Transcription by: Carolyn J. Williams, Administrative Receptionist