

**FRANKFORT FIRE PROTECTION DISTRICT  
FRANKFORT FIRE DEPARTMENT**

Minutes of the Regular Public Meeting of the Board of Trustees of the Frankfort Fire Protection District, Will County, Illinois, held at Fire Station Number One, 333 W. Nebraska Street, Frankfort, Illinois, in said District at 5:00 P.M., on the 10th day of December 2019.

**CALL TO ORDER:**

The meeting was called to order and a roll call was taken.

Upon the roll being called, the following Trustees answered present:  
William F. Hoffmeister, Michael Kavanagh, Larry Nice and Daniel Rossi.

DC Sean Fierce and AC Paul Kinsella were also in attendance.

Trustee Robert Jacobs was absent from said meeting.

A **Motion** was made by Trustee Larry Nice, seconded by Trustee Michael Kavanagh, to appoint William F. Hoffmeister President Pro-Tem for this meeting. A voice vote was taken. All in favor. Motion carried.

**PLEDGE OF ALLEGIANCE:**

All present stood for the Pledge of Allegiance.

**PUBLIC COMMENTS:**

None.

**APPROVAL OF THE MINUTES:**

1. Regular BOT Meeting, November 12, 2019

A **Motion** was made by Trustee Larry Nice, seconded by Trustee Michael Kavanagh, to approve the Regular Meeting Minutes dated November 12, 2019, as presented. President Pro-Tem Hoffmeister called for a voice vote. All in favor. Motion carried.

**APPROVAL OF THE BILLS:**

1. Board/Expenditure Report

A **Motion** was made by Trustee Michael Kavanagh, seconded by Trustee Larry Nice, to authorize payment of the Fire Service and Ambulance Fund bills, totaling \$373,616.33, as presented. President Pro-Tem Hoffmeister called for a roll call vote: upon the roll being called, the following Trustees voted aye: William F. Hoffmeister, Michael Kavanagh, Larry Nice and Daniel Rossi. All in favor. Motion carried.

**APPROVAL OF THE 2020 BOARD OF TRUSTEE MEETING DATES:**

A **Motion** was made by Trustee Michael Kavanagh, seconded by Trustee Larry Nice, to approve the 2020 Board of Trustee Meeting dates, as presented. President Pro-Tem Hoffmeister called for a roll call vote: upon the roll being called, the following Trustees voted aye: William F. Hoffmeister, Michael Kavanagh, Larry Nice and Daniel Rossi. All in favor. Motion carried.

**PERSONNEL:**

1. Discussion/Updates on Miscellaneous Personnel Items

AC Kinsella reported the following regarding Catherine Crook McNicholas' status:

- PEDDA expired;
- Currently being paid through Workmen's Comp. at a rate of 66-2/3%; and,
- Filed for Pension Disability.

AC Kinsella noted replacement personnel will be chosen from the new Eligibility List.

**FINANCE:**

Nothing new to report.

**MOBILE EQUIPMENT:**

AC Kinsella advised the Board of the following:

- The Ambulance re-chassis will (hopefully) be completed by February; and,
- Currently, preparing bids for the new Ladder Truck.

**COMMUNICATION:**

DC Fierce reported the following:

- Still working with WesCom on the Feasibility Study of moving our services over to them from the LCC;
- Up to ten (10) agencies are also looking to submit letters to the LCC;
- Reviewed By-Law outlines and changes at the Operations Meeting last month;
- Focus is on how to fix the problems: and,
- Area politicians, as well as our State Senators and Representatives, the County and the Press, are becoming more aware of the issues.

**REAL ESTATE:**

DC Fierce stated that a number of building repairs are needed and corresponding purchase orders will be submitted.

**MUSEUM & FFD HISTORICAL COMMITTEE:**

Nothing new to report.

**APPROVAL OF PURCHASE ORDERS:**

1. Ferno-Washington, Inc., \$35,885.03 [For New Ambulance]

A **Motion** was made by Trustee Larry Nice, seconded by Trustee Daniel Rossi, to approve the Ferno-Washington, Inc. purchase order for the new Ambulance, in the amount of \$35,885.03, as presented. President Pro-Tem Hoffmeister called for a roll call vote: upon the roll being called, the following Trustees voted aye: William F. Hoffmeister, Michael Kavanagh, Larry Nice and Daniel Rossi. All in favor. Motion carried.

**CORRESPONDENCE:**

None received.

**TRUSTEE COMMENTS:**

“Merry Christmas” greetings were expressed by the Trustees.

**POSSIBLE CLOSED SESSION PER STATUTE 5ILCS120/2C FOR THE PURPOSE OF DISCUSSING LITIGATION, COLLECTIVE BARGAINING, REAL ESTATE AND PERSONNEL:**

Not requested.

**ADJOURNMENT/RECESS:**

At 5:13 P.M., a **Motion** was made by Trustee Larry Nice, seconded by Trustee Michael Kavanagh, that this meeting be adjourned. President Pro-Tem Hoffmeister called for a voice vote. All in favor. Motion carried.

Michelle Selvaggio, Recording Secretary

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Secretary, Board of Trustees

Transcription by: Carolyn J. Williams, Administrative Receptionist