

FRANKFORT FIRE PROTECTION DISTRICT  
FRANKFORT FIRE DEPARTMENT

MINUTES OF THE REGULAR PUBLIC MEETING OF THE BOARD OF TRUSTEES OF THE FRANKFORT FIRE PROTECTION DISTRICT, WILL COUNTY, ILLINOIS, HELD AT FIRE STATION NUMBER ONE, 333 WEST NEBRASKA STREET, FRANKFORT, ILLINOIS IN SAID DISTRICT AT 6:30 P.M. ON THE 19<sup>th</sup> DAY OF AUGUST 2008

CALL TO ORDER

THE MEETING WAS CALLED TO ORDER AND THE SECRETARY CALLED FOR THE ROLL CALL.

UPON THE ROLL BEING CALLED, THE FOLLOWING TRUSTEES ANSWERED PRESENT: WILLIAM F. HOFFMEISTER, LARRY NICE, MICHAEL KAVANAGH AND DONALD LORENZ

THE FOLLOWING TRUSTEES WERE ABSENT FROM SAID MEETING: ROBERT TUTKO

DUE TO TRUSTEE ROBERT TUTKO BEING ABSENT A **MOTION** WAS MADE BY TRUSTEE DONALD LORENZ, SECONDED BY TRUSTEE LARRY NICE TO APPOINT TRUSTEE MICHAEL KAVANAGH SECRETARY PRO TEM. PRESIDENT HOFFMEISTER CALLED FOR A VOTE: ALL IN FAVOR. MOTION CARRIED.

ALSO PRESENT: CHIEF GRADY, ASST. CHIEF RAUCH, ASST. CHIEF WILSON AND ADMINISTRATIVE OFFICER BEVERLY

PUBLIC COMMENTS

NO COMMENTS.

APPROVAL OF THE MINUTES

A **MOTION** WAS MADE BY TRUSTEE MICHAEL KAVANAGH, SECONDED BY TRUSTEE LARRY NICE TO APPROVE THE MINUTES OF AUGUST 5, 2008 AND THE SPECIAL MEETING MINUTES OF AUGUST 12, 2008. PRESIDENT HOFFMEISTER CALLED FOR A VOTE: ALL IN FAVOR. MOTION CARRIED.

APPROVAL OF THE BILLS

A **MOTION** WAS MADE BY TRUSTEE DONALD LORENZ, SECONDED BY TRUSTEE LARRY NICE TO AUTHORIZE THE PAYMENT OF THE FIRE SERVICE AND AMBULANCE FUND BILLS AS PRESENTED. PRESIDENT HOFFMEISTER CALLED FOR A VOTE: ALL IN FAVOR. MOTION CARRIED.

6:45 O'CLOCK P.M. PUBLIC HEARING ON THE TENTATIVE BUDGET AND APPROPRIATION ORDINANCE FOR THE FISCAL YEAR COMMENCING JUNE 1, 2008 AND ENDING MAY 31, 2009

AT 6:45 O'CLOCK P.M., THE PRESIDENT STATED THAT THE BOARD WOULD HOLD A PUBLIC HEARING ON THE BUDGET AND APPROPRIATION ORDINANCE FOR THE FISCAL YEAR COMMENCING JUNE 1, 2008, AND ENDING MAY 31, 2009. THE SECRETARY READ A "NOTICE OF PUBLIC HEARING" WHICH HAD BEEN PUBLISHED IN *THE HERALD NEWS* ON JULY 17, 2008. THE PRESIDENT ASKED FOR QUESTIONS AND COMMENTS FROM THE BOARD AND THE AUDIENCE CONCERNING THE BUDGET AND APPROPRIATION ORDINANCE. A DISCUSSION ON THE BUDGET AND APPROPRIATION ORDINANCE FOLLOWED. THERE BEING NO FURTHER COMMENTS OR DISCUSSION, THE PRESIDENT ANNOUNCED THAT THE HEARING ON THE BUDGET AND APPROPRIATION ORDINANCE SHOULD CONCLUDE.

ORDINANCE NO. 183: [AN ORDINANCE FIXING THE BUDGET AND PROVIDING APPROPRIATIONS FOR THE FRANKFORT FIRE PROTECTION DISTRICT, WILL COUNTY, ILLINOIS FOR THE FISCAL YEAR BEGINNING JUNE 1, 2008 AND ENDING MAY 31, 2009]

AFTER SAID PUBLIC HEARING, THE PRESIDENT STATED THAT THE BOARD SHOULD CONSIDER THE ADOPTION OF THE FOLLOWING ORDINANCE FIXING THE BUDGET AND PROVIDING APPROPRIATIONS FOR THE FISCAL YEAR BEGINNING JUNE 1, 2008.

IT WAS MOVED BY TRUSTEE MICHAEL KAVANAGH AND SECONDED BY TRUSTEE LARRY NICE THAT SAID ORDINANCE AS PRESENTED BE ADOPTED. AFTER A FULL AND COMPLETE DISCUSSION THEREOF, THE PRESIDENT DIRECTED THE SECRETARY TO CALL THE ROLL FOR A VOTE UPON THE MOTION TO ADOPT THE ORDINANCE.

UPON THE ROLL CALL, THE FOLLOWING TRUSTEES VOTED:

AYE: MICHAEL KAVANAGH, LARRY NICE, DONALD LORENZ AND WILLIAM F. HOFFMEISTER

NAY: NONE

ABSENT: ROBERT TUTKO

THE PRESIDENT DECLARED THE MOTION CARRIED AND THE ORDINANCE AS HEREINABOVE SET OUT ADOPTED, APPROVED AND SIGNED THE SAME IN OPEN MEETING AND DIRECTED THE SECRETARY TO RECORD THE SAME IN FULL IN THE MINUTES OF THE BOARD OF TRUSTEES OF THE FRANKFORT FIRE PROTECTION DISTRICT, WILL COUNTY, ILLINOIS, WHICH WAS DONE.

CHIEF GRADY'S REPORT

CHIEF GRADY'S REPORT WAS SUBMITTED TO THE BOARD. CHIEF GRADY GAVE A BRIEF OVERVIEW OF HIS REPORT.

PAGE 3  
AUGUST 19, 2008 REGULAR BOARD MEETING

CHIEF GRADY MENTIONED TENG REPRESENTATIVE ALAN MORRIS HAS SCHEDULED HUBBARD TO CHECK STATION 1 ADMINISTRATIVE AREA HVAC SYSTEM.

CHIEF GRADY WAS INFORMED BY TENG REPRESENTATIVE ALAN MORRIS THE FIRE DISTRICT WILL BE RECEIVING A RESPONSE OF RESOLVE FROM TENG & ASSOCIATES REGARDING THE CONCRETE AT STATION 1. THE FIRE DISTRICT NEEDS TO KEEP IN MIND THE TIME FRAME FOR REPAIRING THE CONCRETE AND THE FALL/WINTER WEATHER AND IF THE CONCRETE REPAIRS NEED TO BE SCHEDULED IN THE SPRING OF 2009 DUE TO WEATHER.

CHIEF GRADY INFORMED THE BOARD ASST. CHIEF RAUCH HAS BEEN ASKED BY IFCA TO PARTICIPATE IN THE NATIONAL FIRE MEMORIAL.

CHIEF GRADY AND ASST. CHIEF WILSON ATTENDED THE FIRE RESCUE INTERNATIONAL CONFERENCE.

CHIEF GRADY MENTIONED THE FRANKFORT FIRE DISTRICT AND THE FRANKFORT FIRE DEPARTMENT UNION PARTICIPATED IN SAINT BALDRICKS FUND RAISER.

CHIEF GRADY WILL FIND A PLACE FOR CHINK'S MEMORABILIA.

CHIEF GRADY INFORMED THE BOARD THE FIRE DISTRICT WILL BE ABLE TO APPLY AGAIN FOR THE FEDERAL SAFER GRANT.

CHIEF GRADY WILL PARTICIPATE IN THE 9-1-1 CEREMONY IN SAN DIEGO, CALIFORNIA.

CHIEF GRADY ASKED FOR A MOMENT OF SILENCE TO RECOGNIZE GRANT MCDUGALL AND TO REMEMBER HIM. GRANT MCDUGALL'S MEMORIAL SERVICE WAS HELD IN FLORIDA.

CHIEF GRADY INFORMED THE BOARD THE LIEUTENANT LIST ISSUES HAVE BEEN ADDRESSED. PRIOR TO THE NEXT TESTING PROCESS AN ORIENTATION WILL TAKE PLACE.

### CHIEF OFFICER'S UPDATE

ASST. CHIEF RAUCH, ASST. CHIEF WILSON AND ADMINISTRATIVE OFFICER BEVERLY REPORTS WERE SUBMITTED TO THE BOARD.

ADMINISTRATIVE BEVERLY WILL BE MEETING WITH THE OSWEGO POLICE AND RADIO VENDORS TO DISCUSS THE LETTER OF CONCURRENCE REGARDING FREQUENCIES WITH THE OSWEGO POLICE AND DISCUSS WITH THEM THAT THERE WILL BE NO ISSUES OR PROBLEMS WITH THEIR FREQUENCIES.

### DISPATCHING

LINCOLN-WAY COMMUNICATION CENTER BOARD MEETING WILL BE HELD WEDNESDAY, AUGUST 20<sup>TH</sup> AT 5:00 P.M. AT THE VILLAGE OF NEW LENOX.

PAGE 4

AUGUST 19, 2008 REGULAR BOARD MEETING

CHIEF GRADY MENTIONED THE BEGINNING OF FEBRUARY 2009 COULD BE THE POSSIBLE CUT OVER TIME FRAME TO MOVE FROM SOUTHWEST CENTRAL DISPATCH TO LINCOLN-WAY COMMUNICATION CENTER ALONG WITH THE OTHER FIRE DISTRICTS.

### MOBILE EQUIPMENT

ASST. CHIEF WILSON MENTIONED THE 75 FOOT PIERCE QUINT HAS BEEN RECEIVED.

### FINANCE

1. Financial Institutions for Frankfort Fire Protection District Investments

TRUSTEE NICE MENTIONED THE FINANCE COMMITTEE IS LOOKING AT DIFFERENT FINANCIAL INSTITUTIONS FOR INVESTMENTS OF THE FIRE DISTRICT.

### TENG & ASSOCIATES, INC. STATION 1 PROJECT & STATION 4 PROJECT

CHIEF GRADY INFORMED THE BOARD A LETTER WAS SENT OUT TO TENG & ASSOCIATES REGARDING WHEN STATION 1 CONCRETE ISSUES ARE RESOLVED FINAL PAYMENT WILL BE MADE AND \$5,000 BE WITH HELD FROM HUBBARD UNTIL WE ARE ABLE TO SEE HOW THE FURNACE WORKS.

### WOLF ROAD FUTURE STATION 5 SITE

VILLAGE OF FRANKFORT GAVE UNANIMOUS SUPPORT FOR THE CONSTRUCTION OF STATION 5. NEXT WEEK GROUND SHOULD BE BROKEN FOR STATION 5.

### STUENKEL ROAD & CENTER ROAD PROPERTY

1. Board action to declare one [1] lot at the corner of Stuenkel Road & Center Road as surplus property to be Put up for sale

TRUSTEE LORENZ REPORTED THE FIRE DISTRICT IS WAITING FOR THE STATE PERMIT REGARDING SEWER AND WATER AND THEN THE FIRE DISTRICT WILL WORK WITH THE VILLAGE OF FRANKFORT.

TRUSTEE LORENZ IS WORKING WITH ATTORNEY PETERS REGARDING SELLING ONE [1] PARCEL AS SURPLUS PROPERTY. THIS PARCEL WILL BE ZONED COMMERCIAL.

### MARION HILL COMPANY – 80<sup>TH</sup> AVENUE & STEGER ROAD FIRE STATION #4 SITE LOCATION

1. 2<sup>ND</sup> Installment 2007 real estate taxes due September 2, 2008  
2. Board action to declare two [2] lots at the corner of Steger Road & 80<sup>th</sup> Avenue as surplus property to be Put up for sale

THE BOARD HELD DISCUSSION ON THE FINAL 2<sup>ND</sup> INSTALLMENT PAYMENT FOR THE 2007 REAL ESTATE TAXES THAT ARE THE RESPONSIBILITY OF HENRY HILL.

PAGE 5

AUGUST 19, 2008 REGULAR BOARD MEETING

TRUSTEE LORENZ INFORMED THE BOARD THE ATTORNEY IS LOOKING AT THE ESTIMATED COURT COSTS TO PURSUE RESTITUTION FROM HENRY HILL.

A **MOTION** WAS MADE BY TRUSTEE LARRY NICE, SECONDED BY TRUSTEE DONALD LORENZ TO APPROVE THE EXPENDITURE TO PAY THE 2<sup>ND</sup> INSTALLMENT OF THE 2007 REAL ESTATE TAXES THAT HENRY HILL IS RESPONSIBLE FOR. THE BOARD HELD DISCUSSION. PRESIDENT HOFFMEISTER CALLED FOR A VOTE: ALL IN FAVOR. MOTION CARRIED.

TRUSTEE LORENZ IS WORKING WITH ATTORNEY PETERS REGARDING SELLING TWO [2] PARCELS AS SURPLUS PROPERTY. THE BOARD HELD DISCUSSION ON IMPROVEMENTS ON THE SURPLUS PROPERTY. THE BOARD HELD DISCUSSION ON THE WATER MAIN BEING ON THE FIRE DISTRICT PROPERTY AND DISCUSSED EASEMENTS.

### TRUSTEE COMMENTS

TRUSTEE NICE BROUGHT UP FOR DISCUSSION THE FIRE PROTECTION ACT REGARDING RESIDENTIAL FIRE SPRINKLER SYSTEMS. THIS IS A VOLUNTARY PROGRAM FOR FIRE DISTRICTS/FIRE DEPARTMENTS. RECAPTURE FEES ARE BEING INVESTIGATED BY FRANKFORT FIRE DISTRICT.

ASST. CHIEF RAUCH AND DENNIS MERZ FROM THE FIRE PREVENTION BUREAU WILL BE ATTENDING THE INTERNATIONAL CODE COUNCIL CONFERENCE BEING HELD IN MINNESOTA.

### ACKNOWLEDGE FRANKFORT FIRE PROTECTION DISTRICT ROSTER

A **MOTION** WAS MADE BY TRUSTEE LARRY NICE, SECONDED BY TRUSTEE DONALD LORENZ TO ACKNOWLEDGE THE FRANKFORT FIRE PROTECTION DISTRICT ROSTER AS PRESENTED. PRESIDENT HOFFMEISTER CALLED FOR A VOTE: ALL IN FAVOR. MOTION CARRIED.

### CLOSED SESSION FOR THE PURPOSE OF REVIEW CLOSED SESSION MINUTES THAT CAN BE APPROVED TO BE OPEN TO THE PUBLIC, LITIGATION, REAL ESTATE AND PERSONNEL

AT 7:25 O'CLOCK P.M. A **MOTION** WAS MADE BY TRUSTEE LARRY NICE, SECONDED BY MICHAEL KAVANAGH THAT THE BOARD MEET IN CLOSED SESSION FOR THE PURPOSE OF REVIEWING CLOSED SESSION MINUTES THAT CAN BE APPROVED TO BE OPEN TO THE PUBLIC AND ANY OTHER FRANKFORT FIRE PROTECTION DISTRICT BUSINESS THAT IS ALLOWED TO BE DISCUSSED IN CLOSED SESSION UNDER THE OPEN MEETINGS ACT. PRESIDENT HOFFMEISTER CALLED FOR A VOTE: ALL IN FAVOR. MOTION CARRIED.

AT 7:28 O'CLOCK P.M. A **MOTION** WAS MADE BY TRUSTEE LARRY NICE, SECONDED BY TRUSTEE MICHAEL KAVANAGH TO RECONVENE THE REGULAR BOARD MEETING. PRESIDENT HOFFMEISTER CALLED FOR A VOTE: ALL IN FAVOR. MOTION CARRIED.

PAGE 6  
AUGUST 19, 2008 REGULAR BOARD MEETING

DUE TO THE CLOSED SESSION A MOTION WAS MADE BY TRUSTEE LARRY NICE, SECONDED BY TRUSTEE MICHAEL KAVANAGH TO APPROVE OPENING TO THE PUBLIC THE FOLLOWING CLOSED SESSION MINUTES: 6:45 O'CLOCK P.M. FEBRUARY 5, 2008, 8:35 O'CLOCK P.M. FEBRUARY 5, 2008, MARCH 18, 2008, APRIL 15, 2008, MAY 6, 2008, MAY 20, 2008, JULY 1, 2008 AND JULY 8, 2008. PRESIDENT HOFFMEISTER CALLED FOR A VOTE: ALL IN FAVOR. MOTION CARRIED.

### ADJOURNMENT

A MOTION WAS MADE BY TRUSTEE LARRY NICE, SECONDED BY TRUSTEE MICHAEL KAVANAGH THAT THIS MEETING BE ADJOURNED.

THE PRESIDENT DIRECTED THE SECRETARY TO CALL THE ROLL FOR THE VOTE UPON SAID MOTION.

UPON THE ROLL BEING CALLED THE FOLLOWING TRUSTEES VOTED:

AYE: WILLIAM F. HOFFMEISTER, LARRY NICE, MICHAEL KAVANAGH AND DONALD LORENZ

NAY: NONE

THE PRESIDENT DECLARED THE MOTION CARRIED AND ADJOURNED THE MEETING. MEETING ADJOURNED AT 7:40 P.M.

JANICE VANDEN BERGH, RECORDING SECRETARY

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SECRETARY, BOARD OF TRUSTEES