

# BOARD OF FIRE COMMISSIONERS OF THE FRANKFORT FIRE PROTECTION DISTRICT

MINUTES FROM THE MEETING OF JUNE 12, 2007

FIRE STATION NUMBER ONE  
333 WEST NEBRASKA STREET, FRANKFORT, ILLINOIS

## CALL TO ORDER

THE MEETING WAS CALLED TO ORDER AND THE RECORDING SECRETARY CALLED THE ROLL. UPON THE ROLL BEING CALLED, THE FOLLOWING COMMISSIONERS ANSWERED PRESENT: CAROL EKDAHL, KELLY HAYDEN AND DONNA VEGTER.

THE FOLLOWING COMMISSIONERS WERE ABSENT FROM SAID MEETING: NONE

ALSO PRESENT: CHIEF JAMES M. GRADY, III, BOARD OF TRUSTEE PRESIDENT WILLIAM F. HOFFMEISTER

## PUBLIC COMMENTS - NONE

## APPROVAL OF THE MINUTES

A MOTION WAS MADE BY CAROL EKDAHL, SECONDED BY COMMISSIONER DONNA VEGTER TO APPROVE THE MINUTES OF THE OPEN SESSION OF THE SPECIAL MEETING ON FEBRUARY 19, 2007 IN THE NEW FORMAT, THE OPEN SESSION OF THE SPECIAL MEETING ON MARCH 13, 2007 IN THE NEW FORMAT AND THE REGULAR MEETING OF APRIL 10, 2007. CHAIRMAN KELLY HAYDEN CALLED FOR A VOTE: ALL IN FAVOR. MOTION CARRIED.

## CHIEF'S REPORT

CHIEF GRADY ADVISED THE COMMISSIONER'S THAT THE STATUS OF THE CERTIFIED PROCESS IS NOT EXPECTED TO BE ACTED UPON UNTIL THE FALL. MORE INFORMATION TO COME AS SOON AS IT BECOMES AVAILABLE.

CHIEF GRADY MENTIONED THAT HE FEELS THE DISTRICT IS IN GOOD SHAPE AND DOES NOT FEEL WE NEED TO HIRE ANY MORE INDIVIDUALS FROM THE HIRING LIST. HE WOULD LIKE TO BRING TO THE BOARD OF TRUSTEES A RECOMMENDATION TO PROMOTE 3 MORE LIEUTENANTS IN THE FALL. THIS WILL HELP WITH OVERTIME.

CHIEF GRADY PRESENTED THE COMMISSIONERS WITH AN EVALUATION FORM THAT THE LIEUTENANTS USE MONTHLY FOR THE NEW HIRES. DISCUSSION WAS HELD REGARDING FEEDBACK ON THE FORMS AND DIFFERENT TYPES OF FORMS USED BY OTHER DEPARTMENTS.

THE COMMISSIONERS INSTRUCTED CHIEF GRADY TO CONSULT WITH ATTORNEY CAROLYN CLIFFORD REGARDING THEIR ABILITY TO REVIEW PERFORMANCE FILES OF CANDIDATES FOR PROMOTION.

## NEW BUSINESS - ELECTION OF OFFICERS

A MOTION WAS MADE BY COMMISSIONER CAROL EKDAHL, SECONDED BY KELLY HAYDEN THAT DONNA VEGTER BE APPOINTED CHAIRMAN TO THE BOARD OF FIRE COMMISSIONERS. CHAIRMAN KELLY HAYDEN CALLED FOR A VOTE: ALL IN FAVOR. MOTION CARRIED.

A MOTION WAS MADE BY COMMISSIONER KELLY HAYDEN, SECONDED BY DONNA VEGTER THAT CAROL EKDAHL BE APPOINTED SECRETARY TO THE BOARD OF FIRE COMMISSIONERS. KELLY HAYDEN CALLED FOR A VOTE: ALL IN FAVOR. MOTION CARRIED.

**RESOLUTION NO. 07-1:** [SETTING FORTH THE REGULAR MEETING SCHEDULE FOR THE BOARD OF FIRE COMMISSIONERS OF THE FRANKFORT FIRE PROTECTION DISTRICT WILL COUNTY, ILLINOIS, FOR FISCAL YEAR 2007/2008]

THE CHAIRMAN PRESENTED TO THE BOARD RESOLUTION NO.07-1

IT WAS MOVED BY COMMISSIONER CAROL EKDAHL AND SECONDED BY KELLY HAYDEN THAT SAID RESOLUTION AS PRESENTED BE ADOPTED. AFTER A FULL AND COMPLETE DISCUSSION THEREOF, THE CHAIRMAN DIRECTED THE SECRETARY TO CALL THE ROLL FOR A VOTE UPON THE MOTION TO ADOPT THE RESOLUTION.

UPON THE ROLL CALL, THE FOLLOWING COMMISSIONERS VOTED:

AYE: CAROL EKDAHL, KELLY HAYDEN AND DONNA VEGTER

NAY: NONE

ABSENT: NONE

THE CHAIRMAN DECLARED THE MOTION CARRIED AND THE RESOLUTION AS HEREINABOVE SET OUT ADOPTED AND SIGNED THE SAME IN OPEN MEETING AND DIRECTED THE SECRETARY TO RECORD THE SAME IN FULL IN THE MINUTES OF THE BOARD OF FIRE COMMISSIONERS OF THE FRANKFORT FIRE PROTECTION DISTRICT, WILL COUNTY, ILLINOIS, WHICH WAS DONE.

OLD BUSINESS - NONE

ADJOURNMENT

A MOTION WAS MADE BY COMMISSIONER KELLY HAYDEN, SECONDED BY COMMISSIONER DONNA VEGTER THAT THIS MEETING BE ADJOURNED.

THE CHAIRMAN DIRECTED THE SECRETARY TO CALL THE ROLL FOR THE VOTE UPON SAID MOTION.

UPON THE ROLL BEING CALLED THE FOLLOWING COMMISSIONERS VOTED:

AYE: KELLY HAYDEN, DONNA VEGTER AND CAROL EKDAHL

NAY: NONE

THE CHAIRMAN DECLARED THE MOTION CARRIED AND ADJOURNED THE MEETING AT 6:45 P.M.

BONNIE MERRITT, RECORDING SECRETARY

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SECRETARY, BOARD OF FIRE COMMISSIONERS