

FRANKFORT FIRE PROTECTION DISTRICT
FRANKFORT FIRE DEPARTMENT

MINUTES OF THE REGULAR PUBLIC MEETING OF THE BOARD OF TRUSTEES OF THE FRANKFORT FIRE PROTECTION DISTRICT, WILL COUNTY, ILLINOIS, HELD AT FIRE STATION NUMBER ONE, 333 WEST NEBRASKA STREET, FRANKFORT, ILLINOIS IN SAID DISTRICT AT 6:30 P.M. ON THE 3RD DAY OF JUNE, 2008

CALL TO ORDER

PRESIDENT HOFFMEISTER CALLED THE MEETING TO ORDER AND DIRECTED THE SECRETARY TO CALL THE ROLL.

UPON THE ROLL BEING CALLED, THE FOLLOWING TRUSTEES ANSWERED PRESENT: WILLIAM F. HOFFMEISTER, LARRY NICE, DONALD LORENZ AND MICHAEL KAVANAGH

THE FOLLOWING TRUSTEES WERE ABSENT FROM SAID MEETING: ROBERT TUTKO

ALSO PRESENT: CHIEF GRADY, ASST. CHIEF RAUCH AND ADMINISTRATIVE OFFICER BEVERLY

PUBLIC COMMENTS

NO COMMENTS.

APPROVAL OF THE MINUTES

A MOTION WAS MADE BY TRUSTEE DONALD LORENZ, SECONDED BY TRUSTEE LARRY NICE TO APPROVE THE MINUTES OF MAY 20, 2008. PRESIDENT HOFFMEISTER CALLED FOR A VOTE: ALL IN FAVOR. MOTION CARRIED.

APPROVAL OF THE BILLS

A MOTION WAS MADE BY TRUSTEE DONALD LORENZ, SECONDED BY TRUSTEE LARRY NICE TO AUTHORIZE THE PAYMENT OF THE FIRE SERVICE AND AMBULANCE FUND BILLS AS PRESENTED. THIS CLOSES FISCAL YEAR 2007-2008. PRESIDENT HOFFMEISTER CALLED FOR A VOTE: ALL IN FAVOR. MOTION CARRIED.

MAY 31, 2008 FRANKFORT FIRE PROTECTION DISTRICT MADE A \$2,410 PAYMENT TO APCO INTERNATIONAL FOR THE TWO-RADIO FREQUENCY LICENSING. FRANKFORT FIRE PROTECTION DISTRICT WILL BE REIMBURSED FROM EAST JOLIET, MANHATTAN, MOKENA AND NEW LENOX. EACH FIRE DISTRICT'S SHARE TOWARDS THIS PAYMENT IS \$482.00. FRANKFORT FIRE PROTECTION DISTRICT WILL INVOICE EACH OF THE ABOVE LISTED FIRE DISTRICTS.

CHIEF GRADY'S REPORT

CHIEF GRADY'S REPORT WAS SUBMITTED TO THE BOARD.

CHIEF GRADY REQUESTED THE BOARD APPROVE GIVING AN OFFICIAL OFFER OF FIREFIGHTER/PARAMEDIC EMPLOYMENT TO JOHN MURDIE AND KEVIN KOCOLOWSKI.

A MOTION WAS MADE BY TRUSTEE LARRY NICE, SECONDED BY TRUSTEE MICHAEL KAVANAGH TO OFFER EMPLOYMENT AS FIREFIGHTER/PARAMEDIC TO JOHN MURDIE AND KEVIN KOCOLOWSKI. PRESIDENT HOFFMEISTER CALLED FOR A VOTE: ALL IN FAVOR. MOTION CARRIED.

CHIEF GRADY INFORMED THE BOARD JOHN MURDIE AND KEVIN KOCOLOWSKI WILL BE SWORN IN ON JUNE 17, 2008 AFTER THE BOARD OF TRUSTEES ADJOURNS THEIR MEETING.

6 LIEUTENANT CANDIDATES WILL BE GOING THROUGH THE TESTING ASSESSMENT CENTER.

CHIEF OFFICER'S REPORT

ASST. CHIEF RAUCH, ASST. CHIEF WILSON AND ADMINISTRATIVE BEVERLY REPORTS WERE SUBMITTED TO THE BOARD.

ASST. CHIEF RAUCH REPORTED THE STATES ATTORNEY WILL BE WORKING ON FIRE WORKS RESTRICTIONS. ASST. CHIEF RAUCH WILL IS ATTENDING MEETINGS REGARDING THE FIRE WORKS RESTRICTIONS.

ADMINISTRATIVE OFFICER BEVERLY REPORTED AN OFFICIAL LETTER WAS SUBMITTED TO THE WILL COUNTY 9-1-1 OFFICE REQUESTING FUNDING FOR RADIOS, MICROWAVE AND 2-WAY RADIOS.

ADMINISTRATIVE OFFICER BEVERLY SUBMITTED TO THE BOARD A FINANCIAL REPORT FROM THE CITIZEN ACADEMY.

WOLF ROAD FUTURE STATION 5 SITE

CHIEF GRADY, ASST. CHIEF WILSON AND THE REAL ESTATE COMMITTEE HAVE BEEN MEETING WITH FGM ARCHITECTS & KARLSON CONSTRUCTION MANAGER. ANOTHER MEETING IS SCHEDULED FOR THIS FRIDAY.

AN UPDATED CONCEPT DESIGN OF STATION 5 WAS SUBMITTED TO THE BOARD TO REVIEW.

STUENKEL ROAD & CENTER ROAD

NO REPORT.

MARION HILL COMPANY – 80TH AVENUE & STEGER ROAD FIRE STATION #4 SITE LOCATION

TRUSTEE LORENZ BROUGHT UP FOR DISCUSSION SHOULD THE FIRE DISTRICT STILL DEVELOP THE 80TH AVENUE & STEGER ROAD PROPERTY LOCATION AND HOW FAR SHOULD THE FIRE DISTRICT GO WITH TECH 3 WITH SITE ENGINEERING.

CHIEF GRADY AND ASST. CHIEF RAUCH FEEL STRATEGICALLY THIS IS STILL A GOOD SITE LOCATION FOR STATION 4.

THE TRUSTEE'S AND CHIEF'S DISCUSSED THE SOUTH HALF VERSUS THE NORTH HALF OF THE 5 ACRES AND WHAT PART SHOULD BE DEVELOPED AS A STATION SITE.

TRUSTEE KAVANAGH ASKED CAN THE FIRE DISTRICT SUB-DIVIDE OFF PARTS OF THIS PROPERTY AS VACANT PROPERTY WITHOUT DEVELOPING THE PROPERTY THE FIRE DISTRICT WOULD BE SELLING. THE BOARD HELD DISCUSSION AND ALSO DISCUSSED LEAVING THE CORNER LOT PROPERTY AREA.

TRUSTEE KAVANAGH RECOMMENDS WAITING FOR TECH 3'S REPORT & THEN MAKE A DECISION ON THE 5 ACRES.

THE TRUSTEE'S AND CHIEF'S HELD DISCUSSION ON IF THE VILLAGE WILL APPROVE COMMERCIAL ZONING FOR THE CORNER LOT PROPERTY AREA.

DISCUSSION WAS ALSO HELD ON SEWER/WATER LINES AND WHAT WILL THE VILLAGE ALLOW THE FIRE DISTRICT TO DO WITH THIS PROPERTY AND ENTRANCE TO THE PROPERTY AND WHAT RESTRICTIONS WILL THE VILLAGE HAVE ON THE ENTRANCE TO THE PROPERTY.

TRUSTEE LORENZ WILL KEEP THE BOARD UPDATED.

TENG & ASSOCIATES, INC. STATION 1 PROJECT AND STATION 4 PROJECT

CHIEF GRADY REPORTED THE LETTER TO TENG WAS RESENT BY EMAIL TO TENG REPRESENTATIVE, AMY. AMY ASSURED CHIEF GRADY THAT THE INFORMATION IN THE EMAIL WILL BE GIVEN TO THE RIGHT PEOPLE AT TENG. THE EMAIL ADDRESSED: HVAC SYSTEM, BRICKWORK AND LANDSCAPING.

TRUSTEE KAVANAGH RECOMMENDS ANY CORRESPONDENCE TO TENG & ASSOCIATES SHOULD BE SENT BY CERTIFIED MAIL.

TRUSTEE KAVANAGH RECOMMENDS THE FIRE DISTRICT PURSUE LEGAL ACTION AGAINST HENRY HILL FOR THE 2006 2ND INSTALLMENT REAL ESTATE TAXES, 2007 1ST INSTALLMENT REAL ESTATE TAXES AND FIRE DISTRICT LEGAL FEES THE FIRE DISTRICT HAS PAID. THE BOARD HELD DISCUSSION.

TOWNSHIP PLANNING COMMISSION REPORT

TOWNSHIP MEETING IS SCHEDULED FOR WEDNESDAY, JUNE 4TH.

COMMITTEE REPORTS

FINANCE COMMITTEE: FISCAL YEAR 2008-2009 TENTATIVE BUDGET IS BEING WORKED ON.

CHIEF GRADY IS WORKING WITH THE FINANCE COMMITTEE ON LOOKING AT DIFFERENT FINANCIAL INSTITUTIONS TO INVEST FIRE DISTRICT FUNDS.

COMMUNICATION COMMITTEE: TRUSTEE KAVANAGH INFORMED THE BOARD ALL GOVERNMENTAL ENTITIES HAVE SIGNED THE LINCOLN-WAY INTERGOVERNMENTAL AGREEMENT.

DISCUSSION WAS HELD ON OBTAINING LINCOLN-WAY COMMUNICATION'S FINANCIAL STATEMENTS.

ADMINISTRATIVE OFFICER BEVERLY MENTIONED LINCOLN-WAY COMMUNICATION WILL BE INTERVIEWING DISPATCHERS THURSDAY, JUNE 12TH.

JUNE 3, 2008 REGULAR BOARD MEETING

MOBILE COMMITTEE: FINAL INSPECTION OF THE PIERCE ENGINE WILL BE SCHEDULED NEAR THE END OF JUNE.

PERSONNEL COMMITTEE: NO REPORT.

REAL ESTATE COMMITTEE: TRUSTEE LORENZ MENTIONED CONCRETE TESTING RESULTS WERE RECEIVED & SUBMITTED TO BORMET.

CORRESPONDENCE

NO CORRESPONDENCE.

DISPATCHING

NO REPORT.

TRUSTEE COMMENTS

NO COMMENTS

POSSIBLE CLOSED SESSION FOR THE PURPOSE OF LITIGATION, REAL ESTATE AND PERSONNEL

CLOSED SESSION WAS NOT CALLED.

ADJOURNMENT

AFTER NO FURTHER DISCUSSION AND OR REPORTS A MOTION WAS MADE BY TRUSTEE LARRY NICE, SECONDED BY TRUSTEE MICHAEL KAVANAGH THAT THIS MEETING BE ADJOURNED.

THE PRESIDENT DIRECTED THE SECRETARY TO CALL THE ROLL FOR THE VOTE UPON SAID MOTION.

UPON THE ROLL BEING CALLED THE FOLLOWING TRUSTEES VOTED:

AYE: LARRY NICE, MICHAEL KAVANAGH, WILLIAM F. HOFFMEISTER AND DONALD LORENZ

NAY: NONE

THE PRESIDENT DECLARED THE MOTION CARRIED AND ADJOURNED THE MEETING AT 7:25 O'CLOCK P.M.

JANICE VANDENBERGH, RECORDING SECRETARY

SECRETARY, BOARD OF TRUSTEES