

BOARD OF FIRE COMMISSIONERS OF THE FRANKFORT FIRE PROTECTION DISTRICT

MINUTES FROM THE MEETING OF APRIL 10, 2007

FIRE STATION NUMBER ONE
333 WEST NEBRASKA STREET, FRANKFORT, ILLINOIS

CALL TO ORDER

THE MEETING WAS CALLED TO ORDER AND THE RECORDING SECRETARY CALLED THE ROLL. UPON THE ROLL BEING CALLED, THE FOLLOWING COMMISSIONERS ANSWERED PRESENT: CAROL EKDAHL, KELLY HAYDEN AND DONNA VEGTER.

THE FOLLOWING COMMISSIONERS WERE ABSENT FROM SAID MEETING: NONE

ALSO PRESENT: CHIEF JAMES M. GRADY, III, BOARD OF TRUSTEE PRESIDENT WILLIAM F. HOFFMEISTER AND ADMINISTRATIVE OFFICER BUZZ BEVERLY.

PUBLIC COMMENTS

CHIEF GRADY INTRODUCED ADMINISTRATIVE OFFICER BUZZ BEVERLY TO THE COMMISSIONERS.

APPROVAL OF THE MINUTES

A MOTION WAS MADE BY DONNA VEGTER, SECONDED BY COMMISSIONER CAROL EKDAHL TO APPROVE THE MINUTES OF THE REGULAR MEETING HELD ON JANUARY 9, 2007, THE OPEN SESSION OF THE SPECIAL MEETING ON FEBRUARY 19, 2007 AND THE OPEN SESSION OF THE SPECIAL MEETING ON MARCH 13, 2007. CHARIMAN KELLY HAYDEN CALLED FOR A VOTE: ALL IN FAVOR. MOTION CARRIED.

CHIEF'S REPORT

CHIEF GRADY MENTIONED TO THE COMMISSIONERS THAT THE OPENING OF THE ACADEMY FOR NEW FIREFIGHTERS/PARAMEDICS AND CONTRACT PERSONNEL STARTED ON MONDAY, APRIL 2ND AT STATION THREE. EVERYTHING IS GOING WELL.

PSYCHOLOGICAL EVALUATIONS

THE COMMISSIONERS WANTED AN UPDATE FROM CHIEF GRADY ON THE PSYCHOLOGICAL EVALUATIONS FOR THIS HIRING LIST. CHIEF GRADY STATED HE WAS VERY PLEASED WITH HOW STEPHEN LASER ASSOCIATES REPORTED TEST RESULTS TO HIM. THEY WOULD CALL WITH THE RESULTS AS WELL AS SENDING A HARD COPY OF THEIR REPORT. EVERY NEW CANDIDATE THAT WENT THROUGH THE PSYCH EVALUATION FROM THE LIST PASSED. ONE CANDIDATE DID NOT SHOW UP FOR HIS SCHEDULED APPOINTMENT, THEREFORE HIS OFFER OF EMPLOYMENT WAS WITHDRAWN BASED ON HIS FAILURE TO COMPLETE A COMPONENT OF THE HIRING PROCESS.

ADMINISTRATIVE OFFICER BUZZ BEVERLY MENTIONED HE WAS AN ADVOCATE OF PSYCH EVALUATIONS WHEN HE WAS CHIEF ON THE LOCKPORT FIRE DEPARTMENT.

FURTHER DISCUSSION WAS HELD REGARDING PSYCHOLOGICAL EVALUATIONS. CHIEF GRADY STATED HE IS SATISFIED WITH THE CURRENT PROCEDURES THE FIRE DISTRICT ADHERES TOO.

CHIEF GRADY REPORTED TO THE COMMISSIONERS THAT TWO APPLICANTS DROPPED OUT OF THE HIRING PROCESS. HE MENTIONED APPLICANTS THAT DROP OUT OF THE HIRING PROCESS SHOULD BE RESPONSIBLE FOR COSTS INCURRED WHICH INCLUDES, PSYCHOLOGICAL EXAMS AND PHYSICALS. CHIEF SPOKE TO ATTORNEY KARL OTTOSEN AND ATTORNEY OTTOSEN STATED IT IS BECOMING MORE PREVALENT TO HOLD THE APPLICANTS RESPONSIBLE FOR COSTS. DISCUSSION WAS HELD.

NEW BUSINESS

BOARD OF TRUSTEES PRESIDENT WILLIAM F. HOFFMEISTER MENTIONED THAT KELLY HAYDEN'S COMMISSION EXPIRES ON JUNE 4, 2007. KELLY STATED SHE WOULD LIKE TO REMAIN ON THE BOARD OF COMMISSIONERS. PRESIDENT HOFFMEISTER WILL PRESENT HER RE-APPOINT AT THE MAY TRUSTEE'S BOARD MEETING.

OLD BUSINESS: REVIEW OF THE CURRENT NEW HIRE LIST

CHIEF GRADY STATED THERE ARE THREE PEOPLE LEFT ON THE CURRENT LIST. HE FEELS CONFIDENT RUNNING THIS LIST OUT UNTIL NEXT YEAR WHEN WE WILL START THE HIRING PROCESS AGAIN.

CAROL EKDAHL WOULD LIKE CHIEF GRADY TO KEEP THE BOARD OF COMMISSIONERS APPRISED TO ANY NEW RULES OR ISSUES PERTAINING TO THE HIRING PROCESS. COMMISSIONER KELLY HAYDEN MENTIONED A POTENTIALLY NEW LAW THAT COMMISSIONERS WILL HAVE TO BE CERTIFIED TO CONDUCT INTERVIEWS AND PROMOTIONS. CHIEF GRADY WILL CHECK ON THIS AND WILL KEEP THE COMMISSIONERS UP TO DATE AS TO ANY INFORMATION HE RECEIVES.

ADJOURNMENT

A MOTION WAS MADE BY COMMISSIONER DONNA VEGTER, SECONDED BY COMMISSIONER CAROL EKDAHL THAT THIS MEETING BE ADJOURNED.

THE CHAIRMAN DIRECTED THE SECRETARY TO CALL THE ROLL FOR THE VOTE UPON SAID MOTION.

UPON THE ROLL BEING CALLED THE FOLLOWING COMMISSIONERS VOTED:

AYE: KELLY HAYDEN, DONNA VEGTER AND CAROL EKDAHL

NAY: NONE

THE CHAIRMAN DECLARED THE MOTION CARRIED AND ADJOURNED THE MEETING AT 6:50 P.M.

BONNIE MERRITT, RECORDING SECRETARY

SECRETARY, BOARD OF FIRE COMMISSIONERS