

FRANKFORT FIRE PROTECTION DISTRICT  
FRANKFORT FIRE DEPARTMENT

MINUTES OF THE REGULAR PUBLIC MEETING OF THE BOARD OF TRUSTEES OF THE FRANKFORT FIRE PROTECTION DISTRICT, WILL COUNTY, ILLINOIS, HELD AT FIRE STATION NUMBER ONE, 333 WEST NEBRASKA STREET, FRANKFORT, ILLINOIS IN SAID DISTRICT AT 5:00 P.M. ON THE 3<sup>rd</sup> DAY OF NOVEMBER, 2009.

CALL TO ORDER

THE MEETING WAS CALLED TO ORDER AND THE SECRETARY CALLED FOR THE ROLL CALL.

UPON THE ROLL BEING CALLED, THE FOLLOWING TRUSTEES ANSWERED PRESENT: WILLIAM F. HOFFMEISTER, LARRY NICE AND MICHAEL KAVANAGH.

THE FOLLOWING TRUSTEES WERE ABSENT FROM SAID MEETING: ROBERT TUTKO AND DONALD LORENZ

ALSO PRESENT: CHIEF GRADY, ASST. CHIEF RAUCH, ADMINISTRATIVE OFFICER BEVERLY, THOMAS SAWYER AND JOHN FALDUTO.

PLEDGE OF ALLEGIANCE

ALL PRESENT STOOD FOR THE PLEDGE OF ALLEGIANCE.

PUBLIC COMMENTS

NO COMMENTS.

APPROVAL OF THE MINUTES

A MOTION WAS MADE BY TRUSTEE LARRY NICE, SECONDED BY TRUSTEE MICHAEL KAVANAGH TO APPROVE THE MINUTES OF OCTOBER 6, 2009 ADJOURNED MINUTES HELD OCTOBER 20, 2009 AND OCTOBER 20, 2009 REGULAR BOARD MINUTES. PRESIDENT HOFFMEISTER CALLED FOR A VOTE: ALL IN FAVOR. MOTION CARRIED.

APPROVAL OF THE BILLS

A MOTION WAS MADE BY TRUSTEE MICHAEL KAVANAGH, SECONDED BY TRUSTEE LARRY NICE TO AUTHORIZE THE PAYMENT OF THE FIRE SERVICE AND AMBULANCE FUND BILLS AS PRESENTED. PRESIDENT HOFFMEISTER CALLED FOR A ROLL CALL VOTE: UPON THE ROLL BEING CALLED, THE FOLLOWING TRUSTEES VOTED: WILLIAM F. HOFFMEISTER, LARRY NICE AND MICHAEL KAVANAGH. ALL IN FAVOR. MOTION CARRIED.

THOMAS SAWYER AND JOHN FALDUTO OF SAWYER FALDUTO ASSET MANAGEMENT, LLC, PRESENTED AND REVIEWED THE QUARTERLY SCHWAB INVESTMENT PORTFOLIO. SAWYER FALDUTO ASSET MANAGEMENT, LLC WAS EXCUSED AT 5:15PM.

### CHIEF GRADY'S REPORT

1. Update on Workman Compensation Insurance Providers

CHIEF GRADY'S REPORT WAS SUBMITTED TO THE BOARD.

CHIEF GRADY EXPLAINED TO THE BOARD THAT RATES HAVE BEEN RECEIVED FOR THE ILLINOIS PUBLIC EMPLOYER'S PLAN AND A COMPARISON ANALYSIS IS BEING COMPILED. HE WILL ADVISE THE BOARD.

CHIEF GRADY MENTIONED THAT STATION #4 IS PROGRESSING WELL AND THE EAST SIDE LOT IS BEING PREPARED FOR THE CONCRETE POUR.

CHIEF GRADY STATED THAT TRUSTEE, PENSION BOARD AND FIRE COMMISSIONER TRAINING REQUIREMENTS HAVE BEEN RECOGNIZED AND ARE BEING COMPLETED AS REQUIRED.

### CHIEF OFFICER'S REPORT

ASST. CHIEF RAUCH, ASST. CHIEF WILSON AND ADMINISTRATIVE OFFICER BEVERLY'S REPORTS WERE SUBMITTED TO THE BOARD.

ASST CHIEF RAUCH MENTIONED THAT FOX LUMBER IS CLOSING AS OF THE END OF THE YEAR.

ASST CHIEF RAUCH INFORMED THE BOARD THAT THE FIRE PREVENTION BUREAU WEB SITE HAS ADDED A LINK TO THE K-9 TAIL SHAKERS SITE TO ACCESS PET SAFETY INFORMATION.

ASST CHIEF RAUCH ADVISED THE BOARD THAT INSPECTOR DENNIS MERZ IN COOPERATION WITH AURELIO'S PIZZA AND VILLA ROSA PIZZA IS INCLUDING A MONTHLY SAFETY MESSAGE/TIP ATTACHMENT ON THEIR PIZZA BOXES.

ASST CHIEF RAUCH REQUESTED THE BOARD EXECUTE A STATEMENT OF NO COMMENT REGARDING A QUIET ZONE FOR ROBERT E. HAMILTON CONSULTING AND ENGINEERING.

### 80<sup>TH</sup> AVENUE & STEGER ROAD STATION 4 PROJECT:

NO REPORT

### STUENKEL ROAD & CENTER ROAD STATION 6 PROJECT:

NO REPORT

### MANHATTAN MONEE ROAD STATION 7 PROJECT:

CHIEF GRADY ADVISED THE BOARD THAT THE CONTRACT LANGUAGE HAS BEEN SET AND REQUIRES EXECUTION.

TOWNSHIP PLANNING COMMISSION REPORT:

NO REPORT

COMMITTEE REPORTS:

FINANCE

1. 2009 Levy

COMMUNICATIONS

MOBILE EQUIPMENT

PERSONNEL

1. Officer of the Day Program
2. Miscellaneous Items Related to Personnel

REAL\_ESTATE

1. Station #1 Concrete Projects
2. Station #3 Maintenance Area

MUSEUM & FFD HISTORICAL COMMITTEE:

FINANCE:

1. 2009 Levy

CHIEF GRADY DISCUSSED WITH THE BOARD THE 2009 LEVY. CHIEF GRADY RECOMMENDED A 4.98% INCREASE OVER THE 2008 LEVY. THE BOARD HELD AN OPEN DISCUSSION.

**A MOTION** WAS MADE BY TRUSTEE LARRY NICE, SECONDED BY TRUSTEE MICHAEL KAVANAGH TO APPROVE A 4.98% INCREASE FOR THE 2009 LEVY. PRESIDENT HOFFMEISTER CALLED FOR A VOTE: ALL IN FAVOR. MOTION CARRIED.

COMMUNICATION:

ASST CHIEF RAUCH STATED THAT THE LWPSO WILL BE USING SINGLE DIGIT NUMBERS WHEN REFERENCING FRANKFORT APPARATUS TO AVOID ANY CONFUSION AS THE MANHATTAN POLICE DEPARTMENT UTILIZES SIMILAR CALL NUMBERS.

MOBILE EQUIPMENT:

TRUSTEE NICE CONFIRMED THAT APPLIANCES HAVE BEEN ORDERED AND ARE BEING DELIVERED.

PERSONNEL:

TRUSTEE HOFFMEISTER MENTIONED THAT THEY ARE IN THE PROCESS OF REVIEWING RESUMES FOR THE ADMINISTRATIVE ASSISTANT POSITION.

CHIEF GRADY STATED THAT THE OFFICER OF THE DAY PROGRAM IS PROGRESSING VERY WELL.

COMMITTEE REPORTS: CONTINUED

REAL ESTATE

1. Station #1 Concrete Projects
2. Station #3 Maintenance Area

CHIEF GRADY REITERATED THAT REPAIRS AT STATION #1 AS WELL AS STATION #3's MAINTENANCE AREA WILL BEGIN NEXT SPRING.

MUSEUM & FFD HISTORICAL COMMITTEE:  
TRUSTEE NICE MENTIONED EVERYTHING IS DEVELOPING WELL.

DISTRICT CONSOLIDATION:

TRUSTEE KAVANAGH INTENDS TO MEET WITH CHIEF GRADY TO DISCUSS.

TRUSTEE COMMENTS:

TRUSTEE NICE MENTIONED THAT TRUSTEE LORENZ HAD BACK SURGERY AND IS DOING WELL.

POSSIBLE CLOSED SESSION FOR THE PURPOSE OF LITIGATION, REAL ESTATE AND PERSONNEL:

NO REPORT

ADJOURNMENT

AT 5:35 PM, A **MOTION** WAS MADE BY TRUSTEE LARRY NICE, SECONDED BY TRUSTEE MICHAEL KAVANAGH THAT THIS MEETING BE ADJOURNED.

THE PRESIDENT DIRECTED THE SECRETARY TO CALL THE ROLL FOR THE VOTE UPON SAID MOTION.

UPON THE ROLL BEING CALLED THE FOLLOWING TRUSTEES VOTED:

AYE: WILLIAM F. HOFFMEISTER, LARRY NICE, AND MICHAEL KAVANAGH

NAY: NONE

MICHELLE SELVAGGIO, RECORDING SECRETARY

---

SECRETARY, BOARD OF TRUSTEES