

FRANKFORT FIRE PROTECTION DISTRICT
FRANKFORT FIRE DEPARTMENT

MINUTES OF THE REGULAR PUBLIC MEETING OF THE BOARD OF TRUSTEES OF THE FRANKFORT FIRE PROTECTION DISTRICT, WILL COUNTY, ILLINOIS, HELD AT FIRE STATION NUMBER ONE, 333 WEST NEBRASKA STREET, FRANKFORT, ILLINOIS IN SAID DISTRICT AT 5:00 P.M. ON THE 1ST DAY OF DECEMBER, 2009.

CALL TO ORDER

THE MEETING WAS CALLED TO ORDER AND THE SECRETARY CALLED FOR THE ROLL CALL.

UPON THE ROLL BEING CALLED, THE FOLLOWING TRUSTEES ANSWERED PRESENT: WILLIAM F. HOFFMEISTER, ROBERT TUTKO, LARRY NICE, MICHAEL KAVANAGH AND DONALD LORENZ.

THE FOLLOWING TRUSTEES WERE ABSENT FROM SAID MEETING: NONE

ALSO PRESENT: CHIEF GRADY, ASST. CHIEF RAUCH AND ADMINISTRATIVE OFFICER BEVERLY.

PLEDGE OF ALLEGIANCE

ALL PRESENT STOOD FOR THE PLEDGE OF ALLEGIANCE.

PUBLIC COMMENTS

NO COMMENTS.

APPROVAL OF THE MINUTES

A **MOTION** WAS MADE BY TRUSTEE DONALD LORENZ, SECONDED BY TRUSTEE LARRY NICE TO APPROVE THE MINUTES OF NOVEMBER 17TH REGULAR BOARD MEETING AND NOVEMBER 23RD SPECIAL MEETING MINUTES. PRESIDENT HOFFMEISTER CALLED FOR A VOTE: ALL IN FAVOR. MOTION CARRIED.

APPROVAL OF THE BILLS

A **MOTION** WAS MADE BY TRUSTEE MICHAEL KAVANAGH, SECONDED BY TRUSTEE ROBERT TUTKO TO AUTHORIZE THE PAYMENT OF THE FIRE SERVICE AND AMBULANCE FUND BILLS AS PRESENTED. PRESIDENT HOFFMEISTER CALLED FOR A VOTE: ALL IN FAVOR. MOTION CARRIED.

CHIEF GRADY'S REPORT

1. Update on Workman Compensation Insurance Providers

CHIEF GRADY'S REPORT WAS SUBMITTED TO THE BOARD.

CHIEF GRADY ADVISED THE BOARD:

- THAT THE WINDOW REPLACEMENT AT STATION 1 HAS BEEN COMPLETED
- ON THE STATUS OF PENDING GRANTS
- THAT THE 2% FOREIGN FIRE TAX BOARD IS BEING ESTABLISHED
- THAT ADMINISTRATIVE OFFICER BUZZ BEVERLY'S LAST DAY WILL BE 12/23/09
- THAT ADMINISTRATIVE ASSISTANT JANICE VANDENBERGH'S LAST DAY WILL BE SOMETIME MID JANUARY, 2010
- THAT THE FORD F350 PICK-UP TRUCK HAS BEEN DELIVERED
- THAT THE WORKERS COMPENSATION FUND WITH THE ILLINOIS PUBLIC FUND HAS BEEN RENEWED
- PENSION ACTUARIAL HAS BEEN REVIEWED

CHIEF OFFICER'S REPORT

ASST. CHIEF RAUCH, ASST. CHIEF WILSON AND ADMINISTRATIVE OFFICER BEVERLY REPORTS WERE SUBMITTED TO THE BOARD.

ASST. CHIEF RAUCH REPORTED THAT THE ZETRON SYSTEM HAS BEEN ACTIVATED AS OF TODAY'S DATE.

80th AVENUE & STEGER ROAD STATION 4 PROJECT:

1. Possible Sale of 2 Lots

TRUSTEE LORENZ MENTIONED THAT THE CONCRETE HAS BEEN SEALED.

TRUSTEE LORENZ PRESENTED APPRAISALS FOR LOTS 2 & 3 NOTING IMPROVEMENTS HAVE BEEN MADE TO THE LOTS SINCE. THE BOARD HELD AN OPEN DISCUSSION AND DECIDED THAT TRUSTEE LORENZ WILL OBTAIN REAPPRAISALS ON LOTS 2 & 3.

STUENKEL ROAD & CENTER ROAD STATION 6 PROJECT:

1. Possible Sale of 1 Lot

TRUSTEE LORENZ PRESENTED AN APPRAISAL FOR THE LOT AT THE CORNER OF STUENKEL AND CENTER ROAD. THE BOARD HELD OPEN DISCUSSION AND DECIDED TO HOLD AS IS.

MANHATTAN MONEE ROAD STATION 7 PROJECT:

TRUSTEE LORENZ ADVISED THE BOARD THAT THE ATTORNEYS ARE REVIEWING.

TOWNSHIP PLANNING COMMISSION REPORT:

NO REPORT

COMMITTEE REPORTS:

FINANCE:

1. 2009 Levy

CHIEF GRADY ADVISED THE BOARD THAT THE LEVY IS PREPARED AND IS READY FOR THE NEXT BOARD MEETING.

COMMUNICATIONS:

ADMINISTRATIVE OFFICER BEVERLY STATED THAT A NEW DISPATCHER HAS BEEN HIRED.

MOBILE EQUIPMENT:

TRUSTEE TUTKO MENTIONED THAT THE FORD F350 HAS BEEN DELIVERED AND IS READY FOR SNOW PLOW EQUIPMENT INSTALLATION.

PERSONNEL:

1. Miscellaneous Items Related to Personnel
2. Officer of the Day Program

CHIEF GRADY ADVISED THE BOARD THAT THE OFFICER OF THE DAY PROGRAM IS PROGRESSING VERY WELL. ALSO MENTIONED WAS THE HIRING OF CAROLYN WILLIAMS AS A TEMPORARY RECEPTIONIST.

REAL ESTATE:

1. Station #1 Concrete Project
2. Station #3 Maintenance Area

TRUSTEE LORENZ MENTIONED THAT HE HAS RECEIVED THE PRINT FOR THE RAMP AT STATION 3.

MUSEUM & FFD HISTORICAL COMMITTEE:

TRUSTEE NICE STATED THAT DREW DOOGAN WILL SIT ON THE BOARD.

DISTRICT CONSOLIDATION:

NO REPORT

CORRESPONDENCE:

NO REPORT

TRUSTEE COMMENTS:

NO COMMENTS

POSSIBLE CLOSED SESSION FOR THE PURPOSE OF LITIGATION, REAL ESTATE AND PERSONNEL:

NO REPORT

ADJOURNMENT

AT 5:35 PM, A **MOTION** WAS MADE BY TRUSTEE LARRY NICE, SECONDED BY TRUSTEE DONALD LORENZ THAT THIS MEETING BE ADJOURNED.

THE PRESIDENT DIRECTED THE SECRETARY TO CALL THE ROLL FOR THE VOTE UPON SAID MOTION.

UPON THE ROLL BEING CALLED THE FOLLOWING TRUSTEES VOTED:

AYE: WILLIAM F. HOFFMEISTER, ROBERT TUTKO, LARRY NICE, DONALD LORENZ AND MICHAEL KAVANAGH

NAY: NONE

MICHELLE SELVAGGIO, RECORDING SECRETARY

SECRETARY, BOARD OF TRUSTEES